



TENTATIVE AGENDA

ROBINS CITY COUNCIL

MONDAY, NOVEMBER 7TH, 2022

7:00 - P.M. IN ROBINS CITY HALL

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

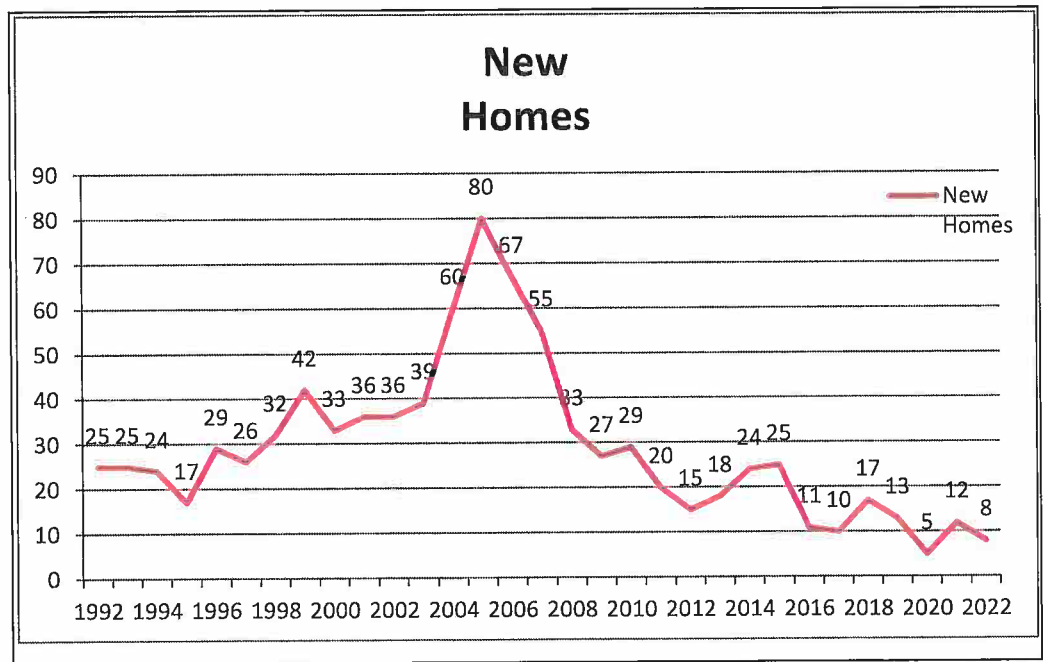
1. CALL THE MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. APPROVAL OF THE AGENDA
5. MAYOR'S REPORT
6. COUNCIL REPORTS
7. ENGINEERS REPORT
8. CITIZEN COMMENTS – Agenda Items (limited to 3 minutes each)
9. CITIZEN COMMENTS – Non-Agenda Items (limited to 3 minutes each)
10. CONSENT AGENDA:
 - a. Minutes of the October 17th, 2022 Meeting
 - b. Financial Report
 - c. List of Bills Submitted
 - d. Resolution No. 1122-1 Liquor License, Otter Creek Country Stores
 - e. Resolution No. 1122-3 Pay Req. #2 to Rathje Construction, SE Trunk Sanitary Sewer Improvements.
11. OLD BUSINESS
 - a. Public Hearing relating to the annexation request of Fred and Gloria Baker, 3164 Quass Road.
 - b. Resolution No. 1122-2 – Baker Annexation Request
 - c. Rescind Resolution No. 1022-4, Speed Monitors
 - d. Quote # 34403 from MPH Industries, 2 (two) Speed Monitors
 - e. Update on security cameras, South Troy Park
12. NEW BUSINESS
 - a. Public Hearing relating to the FY 22 Annual Report and motion to approve.
 - b. Estimate # E22-447 from Kluesner Construction for repair of sewer main on South Troy Road.
 - c. Resolution #1122-4, Agreement with Chicago, Central & Pacific Railroad.
13. MOTION TO ADJOURN

AMENDED

Robins
Planning and Zoning Report
 October 31, 2022

Permit Number	BeginDate	Comment	PermitType	PartyName	FullAddress		City	State	Zip
					#	Street			
B22-001	01/28/22	New Home Construction	Building	Skogman Homes	3119	Windsor Dr.			
B22-002	03/23/22	New Home Construction	Building	Kimberly Jauga	3078	Windsor Dr.			
B22-003	03/31/22	New Home Construction	Building	Academy Homes	465	Dutch Dr.			
B22-004	05/12/22	New Home Construction	Building	Frey Homes	3069	Saxton Ln			
B22-005	09/28/22	New Construction SFD	Building	Xtreme Builders of Iowa	3129	Windsor Dr.			
B22-006	10/18/22	12x24 Detached Garage	Building	Twin Pines Church	95	S. Mentzer Rd			
BC22-001	01/14/22	Bldg 700 Construction	Building	FC Land, LLC	3230	N. Ctr Pt Rd #700			
BC22-002	05/13/22	Bldg 600 Construction	Building	FC Land	3230	N Ctr Pt Rd 600			

FY2022 Permits Issued	
January	7
February	13
March	25
April	23
May	40
June	43
July	20
August	36
September	24
October	31
November	
December	
Total	262



Memorandum

To: City of Robins (Mayor and Council)

Date: November 7, 2022

From: Kelli Scott, P.E.

CC:

RE: City Engineer's Report

CITY PROJECTS

Southeast Quadrant Sanitary Trunk Sewer (Camelot Pl)

The installation of the sanitary sewer is anticipated to be completed by 11/4.

CN Railway has gotten information back to us to allow the grading and subdrain improvements to cross the ROW. Mike and Lori are looking into the insurance requirements.

Regional Retention Basin

No update.

West Main St Trail and Road Reconstruction

We have completed preliminary design and plan preparation and are completing an internal quality review of plans prior to their submittal to City staff. We will review the preliminary design and plan information with City staff to collect feedback for the final design and plan preparation. Plans are expected to be ready for review with City staff by the end of November.

Traffic data was collected on Main St October 26 and analysis is being completed. A traffic report with recommendations will be prepared and provided with the Preliminary Plans.

DEVELOPMENTS

The Village First Addition

Sanitary sewer still has testing to be completed.

The subgrade is being prepped for paving.

Eagle View First Addition

Sanitary sewer still has testing to be completed.

The Final Plat has been reviewed and sent to Hall & Hall for revisions.

Epic Event Center

No Update.

Sandridge First Addition

No update.

Hindu Temple

No update.

Woods Edge

They have paved most of the roads with minor items to complete. Sanitary sewer videos have yet to be completed for our review.

Cambridge Heights 2nd Addition

A punchlist has been prepared and most items have been addressed. The Final Plat will be sent to P&Z for their review and recommendation.

Robins Landing Phase I

The Developer has begun grading on the site.

Snyder need to complete a final review of the plans and traffic impact memo.

A final draft of the DA has been sent to the developer for review and comment. Upon completion, the DA will be brought to City Council for review and approval.

CR water has granted our variance request to allow 16" PVC water main for this project.

MISCELLANEOUS

Tower Terrace Road

No Update.

RAISE funding was not awarded to TTR for the 2022 application cycle.

Indian Creek and Dry Run Creek Sanitary Sewer

No Update.

I received an update from Marion 3 weeks ago stating they have everything ready for a letting but have yet to set a date.

An amendment to the 28E with all of the jurisdictions is being prepared, as CR has requested additional flow coming from the north side of Robins that changes all of the allocation percentages downstream.

There has been no change to the estimate of cost, which was previously indicated as \$8,014,266.35 in October 2018. Robins' portion of the estimated cost would be \$1,740,483.

Transportation Technical Advisory Committee (TTAC)

Main Street was added to the Fiscally Constrained plan which will allow us to apply for up to 80% of the project costs.

REDI

No update.

Knollwood Basin

No Update.

Data has been analyzed and a memo prepared. We will deliver the analysis memo to City staff and work with City staff and officials to review the analysis information and determine next steps.

28-E Agreements

No Update.

We are waiting on CR to prepare some information for our next meeting. Next meeting is TBD.

Enzinger Property Subdivision

No Update.



ROBINS CITY COUNCIL MINUTES OF THE OCTOBER 17TH, 2022 MEETING

Mayor Hinz called the meeting to order at 5:32 in the Robins City Hall on Monday, October 17th, 2022. After the Pledge of Allegiance to the Flag, roll call was taken with Councilors Marilyn Cook, Dick Pilcher, Roger Overbeck, Dave Franzman and JD Smith present along with Attorney Holly Corkery, Zoning Administrator Dean Helander, Police Chief Andy Humphrey, Deputy Clerk Lisa Goodin, City Clerk/Treasurer Lori Pickart, and 5 guests. Mayor Hinz asked that item 5, Rudd Contract be moved to New Business, item A. Pilcher moved to approve the Agenda as amended, Franzman seconded and all voted aye.

CONSENT AGENDA

Franzman moved to approve the Consent Agenda which included the Minutes of the October 3rd, 2022 meeting; Resolution No. 1022-5; re-appointing Tim O'Hara to the Planning and Zoning Commission; and Resolution No. 1022-6, re-appointing Ed Rathgeber to the Planning and Zoning Commission, both for 5-year terms.

NEW BUSINESS

- A. Rudd Sanitation. Lori and Brian Prucha, owners of Rudd Sanitation noted their company is in need of a rate increase due to diesel costs, landfill dumping fees, and lack of the recycling incentives. She noted they would like to increase the rate from \$13.25 per month to \$14.25 per month, adding there would be no other changes to their contract. Franzman moved to approve the request, Smith seconded and all voted aye.
- B. Public Hearing. Mayor Hinz opened a public hearing to hear comments and concerns from neighboring cities; utilities, and other interested parties relating to the Annexation Request of Fred and Gloria Baker at 3164 Quass Road at 5:39 p.m. There were no comments or concerns received, the public hearing closed at 5:40 p.m.

OLD BUSINESS

- A. Fire Code. Cook moved to place Ordinance No. 2213, amending Chapter 163 of the Robins Municipal Code relating to the Fire Code on its Second Reading by title only; Smith seconded and all voted aye. Overbeck then moved to suspend the rules and place Ordinance No. 2213 on its Third Reading by title only, Smith seconded and all voted aye. Pilcher moved to pass Ordinance No. 2213 on its Third Reading by title only, Smith seconded and all voted aye.
- B. 2022 Crack Sealing. The Council reviewed estimate #22240 from Kluesner Construction relating to crack and joint sealing. Cook moved to approve the estimate, Smith seconded and all voted aye.
- C. Security Cameras Mayor Hinz noted the Civic Club has graciously donated \$4,500 towards the installation of additional cameras at the South Troy Park. Captain Humphrey

has made the recommendation of also installing one camera at City Hall for protection of City Staff. The Council reviewed the quotation from Electronic Engineering for two additional cameras at South Troy Park and one camera in the City Hall foyer. It was noted the park cameras would be slightly over the donation amount which will come out of the general fund budget along with the camera for City Hall. Pilcher moved to accept the donation from the Civic Club, Smith seconded and all voted aye. Franzman moved to approve Resolution No. 1022-8 purchasing the cameras from Electronic Engineering, Smith seconded and all voted aye.

- D. Street Name Change. The Council reviewed the request of John Taylor to re-name W. Knoll Drive to Taylor Drive. Mr. Taylor noted his family has owned the property for over 47 years; they are the only house on W. Knoll Drive, and probably remain that way as extension of the street is highly unlikely due to the nature trail to the west and Dry Creek to the east; and added this would eliminate the confusion between East Knoll Drive and West Knoll Drive. After additional discussion, Pilcher moved to approve Resolution No. 1022-7 changing the name of W. Knoll Drive to Taylor Drive, Franzman seconded and all voted aye.

Overbeck moved to adjourn at 6:08 p.m., Smith seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



<i>ACCOUNT:</i>	<i>BALANCE 10/1/22</i>	<i>OCTOBER RECEIPTS</i>	<i>OCTOBER EXPENSES</i>	<i>BALANCE 10/30/22</i>	<i>PROPOSED BILLS</i>	<i>ANTICIPATED BALANCE</i>
GENERAL FUND	\$2,079,539.19	\$529,498.29	\$234,710.32	\$2,374,327.16	\$102,226.42	\$2,272,100.74
ROAD USE	\$851,036.62	\$38,620.49	\$23,684.01	\$865,973.10	\$89,723.80	\$776,249.30
ROBINS BASEBALL	\$13,468.34	\$0.00	\$0.00	\$13,468.34	\$0.00	\$13,468.34
LOCAL OPTION TAX	\$1,811,704.32	\$0.00	\$0.00	\$1,811,704.32	\$827.75	\$1,810,876.57
TIF	\$148,241.76	\$325,818.05	\$0.00	\$474,059.81	\$0.00	\$474,059.81
DEBT SERVICE	\$46,449.30	\$106,826.79	\$0.00	\$153,276.09	\$30,915.00	\$122,361.09
CAPITAL PROJECTS	\$2,627,526.87	\$0.00	\$16,016.22	\$2,611,510.65	\$0.00	\$2,611,510.65
WATER UTILITY	\$206,025.80	\$750.00	\$724.51	\$206,051.29	\$1,362.18	\$204,689.11
SEWER UTILITY	\$644,429.62	\$31,128.73	\$30,296.14	\$645,262.21	\$80,590.48	\$564,671.73
TOTALS	\$8,428,421.82	\$1,032,642.35	\$305,431.20	\$9,155,632.97	\$305,645.63	\$8,849,987.34

<i>October Receipts</i>	
Police Fines	\$0.00
Vehicle Inspections	\$840.00
American Relief Plan	\$0.00
Park Rental	\$150.00
Golf Cart License	\$0.00
Ball Diamond Usage	\$0.00
City Hall Rental	\$400.00
Building Permits	\$3,780.50
Coseco Permits	\$100.00
Engineering Services Fee	\$0.00
Platting Fees	\$0.00
Misc. Receipts	\$205.60
Property Taxes	\$524,022.19
Alcohol Permits	\$0.00
Road Use Receipts	\$38,620.49
Local Option Tax Receipts	\$0.00
TIF Receipts	\$325,818.05
Debt Service Receipts	\$106,826.79
Bond Proceeds	\$0.00
Capital Projects Reimbursements	\$0.00
Cedar Rapids Water Reimbursement	\$0.00
Water Main Fees	\$750.00
Water Connection Fee	\$0.00
Sewer User Fees	\$31,128.73
System Development Fees	\$0.00
Total Receipts	\$1,032,642.35

Cash and Investment Account Balance as of 10/31/22

	Checking	Savings	CD's	Totals
General Fund	\$706,211.48	\$1,668,115.68		\$2,374,327.16
Road Use	\$67,441.15	\$798,531.95		\$865,973.10
Robins Baseball Inst.	\$212.67	\$13,255.67		\$13,468.34
Local Option Tax	\$88,979.45	\$1,722,724.87		\$1,811,704.32
TIF	\$410,772.50	\$63,287.31		\$474,059.81
Debt Service	\$135,525.72	\$17,750.37		\$153,276.09
Capital Projects	-\$15,456.39	\$2,626,967.04		\$2,611,510.65
Water Utility	\$1,656.27	\$204,395.02		\$206,051.29
Sewer Utility	\$83,686.61	\$561,575.60		\$645,262.21
Totals	\$1,479,029.46	\$7,676,603.51	\$0.00	\$9,155,632.97

Vendor	Description	Parks	Police	Fire	General - Other	P&A	Road Use	Sewer Utility	Water Utility	Lost/Capital Projects	Total
A-1 Rental	service				199.38						199.38
Alliant Energy	electricity	283.57	248.28	248.28	1,229.78	191.53	131.38	117.81	19.73		2,470.36
Amazon	supplies					135.53					135.53
Apparatus Testing	pump certification			956.25							956.25
Banacom	sign		65.00			15.00					80.00
Batteries Plus	supplies			105.51							105.51
Boeckmann, Neal	phone stipend						46.63				46.63
C/R Utilities	water & sewer	232.66	22.17	22.18		37.50	34.07	15,394.00			15,742.58
Cedar Valley Humane	animal care				410.00						410.00
Chad's Electric	generators							26,618.25			26,618.25
Corridor MPO	dues					2,617.32					2,617.32
D&K Products	seed				1,038.75						1,038.75
Darah's	supplies			285.00							285.00
Emergency Medical	supplier			177.90							177.90
Evergreen Landscaping	silt socks				696.00						696.00
Evident	supplies		40.25								40.25
Feldkamp, Keith	phone stipend			46.63							46.63
Gazette	publications					344.12					344.12
Goodin, Lisa	phone stipend					46.63					46.63
Greenfield Contractors	salt shed						78,327.02				78,327.02
Hawkeye Redi Mix	lift station							223.00			223.00
Humphrey, Andy	phone stipend		46.63								46.63
Image Trend	training			695.57							695.57
Iowa One Call	locates							168.30			168.30
John Deere Credit	supplies						671.66				671.66
Ken-way Trucking	inspect lines				975.00			34,144.10			35,119.10
Kramer, Alindsey	training reimb			285.00							285.00
Letter Perfect	supplies			45.07							45.07
Linn Co-op Lawn	service	914.50									914.50
Linn County	service		332.59								332.59
Linn County REC	electricity				987.46			252.08	820.45		2,059.99
Lowes	supplies						26.37	70.06			96.43
Lynch-Dallas	legal					2,625.00					2,625.00
Manhart, Gary	phone stipend										46.63
Menards	supplies	16.80	27.30	23.18		17.74	24.55	110.94			220.51

Vendor	Description	Parks	Police	Fire	General - Other	P&A	Road Use	Sewer Utility	Water Utility	Loss/Capital Projects	Total
Mid-American Energy	natural gas		34.19	34.19		43.91	20.90				133.19
Midway Outdoor	parts				10.18						10.18
Miene Septic	service				4,370.00						4,370.00
Office Express	supplies		98.32	98.32		65.54					262.18
O'Donnell Hardware	supplies						25.13				25.13
O'Reilly Auto	parts						15.86				15.86
Payroll-Bartels, Brett	Police Officer		625.63								625.63
Payroll-Boeckmann, Neal	Streets/Sewers/Fire	372.38	744.76		372.38		2,234.24				3,723.76
Payroll-Dunn, Jim	Police Officer		536.59					1,197.09			536.59
Payroll-Goodin, Lisa	Deputy Clerk				798.06						1,995.15
Payroll-Helander, Dean	P&Z Administrator				942.60						942.60
Payroll-Hinz, Chuck	Mayor					368.40					368.40
Payroll-Hoppe, Phillip	Streets/Sewers	347.45		153.27	183.89			71.53			756.14
Payroll-Humphrey, Scott	Police Chief		6,282.10								6,282.10
Payroll-Kortenkamp, Mike	Building/Public Works				2,295.86		1,147.94	1,147.92			4,591.72
Payroll-Manhart, Gary	Police Officer		1,632.84								1,632.84
Payroll-McGiverin	Police Officer		1,333.58								1,333.58
Payroll-Oshel, Deric	Police Officer		702.32								702.32
Payroll-Payne, Tim	Police Officer		497.79								497.79
Payroll-Pickart, Lori	City Clerk					4,724.54					4,724.54
Payroll-Potts, Kenny	Streets/Sewers/Parks	298.88			261.45		1,531.23				2,091.56
Payroll-Vanersveld, Jeff	Streets/Sewer/Parks	325.68		269.86			744.50	176.87			1,516.91
Payroll-Welton, Joey	Streets/Sewer/Parks	115.74					783.16	516.02			1,414.92
Pickart, Lori	phone stipend					46.63					46.63
Point Computer	service		105.00	40.00							145.00
Rexco	parts						77.86				77.86
Second Amendment	supplies		2,572.96								2,572.96
Schimberg Co.	parts				8.80			43.66			52.46
Secretary of State	Notary Renewal		30.00								30.00
Snyder & Assoc	engineering				26,798.81	17,883.13	1,035.50	331.00	522.00	827.75	47,398.19
Storey Kenworthy	Ink					362.33					362.33
Strategic Print	mailing					870.88					870.88
Ticor Black	EK Park	5,931.00									5,931.00
U.S. Bank	supplies				77.20	288.82	11.27	7.85			385.14
UMB Bank	interest									30,915.00	30,915.00
US Cellular	phones				71.81		68.09				139.90

	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
1. PUBLIC SAFETY															
Police Department															
Salaries	11,164	9,675	9,515	15,225	15,837								61,416	145,000	83,584
FICA, City Share	841	726	714	1,151	1,198								4,630	11,093	6,463
IPERS, City Share	835	628	696	1,174	1,320								4,653	13,500	8,847
Health Insurance	1,512	1,641	1,641	1,641	1,641								8,076	25,000	16,924
Training/Travel	0	70	0	0	0								70	5,000	4,930
Building Maintenance	252	149	74	0	126								601	5,000	4,399
Gas & Oil	945	810	549	413	364								3,081	6,000	2,919
Vehicle Repair	42	38	59	0	332								471	5,000	4,529
Utilities	406	452	445	422	305								2,030	6,000	3,970
Communications	148	128	158	99	149								682	2,000	1,318
Municipal Insurance	0	0	2,447	3,750	0								6,197	15,000	8,803
State/County Charges	0	0	0	0	0								0	2,500	2,500
Dispatch Fees	0	0	0	0	0								0	5,100	5,100
Computer/Software	675	355	1,276	1,373	35								3,714	7,500	3,786
Misc. Supplies	1,697	320	1,901	807	205								4,930	12,000	7,070
Guns/Holsters/Lights	0	0	748	0	2,573								3,321	4,200	879
Signs/Cameras	0	0	0	0	0								0	15,000	15,000
Reserve Program Costs	0	0	0	168	0								168	3,000	2,832
New Car	0	0	0	0	0								0	52,000	52,000
Police Total	18,517	14,992	20,223	26,223	24,085	0	0	0	0	0	0	0	104,040	339,893	235,853
Fire Department															
Salaries & Stipends	13,290	1,194	1,373	12,533	1,596								29,986	70,000	40,014
FICA	1,014	89	103	956	120								2,282	5,355	3,073
IPERS	221	111	128	221	191								872	2,000	1,128
Health Insurance	347	235	235	368	235								1,420	3,600	2,180
Dues/Memberships	0	0	0	0	0								0	600	600
Fire Training	0	0	0	0	633								633	2,900	2,267
Medical Training	0	0	50	0	633								683	4,400	3,717
Station Maintenance	957	149	8,030	261	1,305								10,702	11,541	839
Gas & Oil	74	273	93	259	312								1,011	1,800	789
Truck Repair	207	225	87	1,669	0								2,188	9,100	6,912
Utilities	406	453	445	419	305								2,028	6,000	3,972
Communications	49	64	79	50	74								316	850	534
Municipal Insurance	0	65	2,447	5,000	0								7,512	20,000	12,488
Immunizations	177	0	0	0	0								177	6,000	5,823
Medical Supplies	0	130	0	0	178								308	2,000	1,692
Major Equipment	344	0	0	0	0								344	500	156
Attire	0	0	0	0	0								0	6,000	6,000
Fire Total	17,086	2,988	13,070	21,736	5,582	0	0	0	0	0	0	0	60,462	152,646	92,184
Animal Control	205	0	0	130	410	0	0	0	0	0	0	0	745	2,500	1,755
TOTAL PUBLIC SAFETY	35,808	17,980	33,293	48,089	30,077	0	0	0	0	0	0	0	165,247	495,039	329,792
2. PUBLIC WORKS															
Drainage Salaries	1,419	1,144	1,403	1,527	526								6,019	16,000	9,981
FICA-City Share	108	86	106	116	39								455	1,224	769
IPERS-City Share	134	107	132	144	50								567	1,510	943

	11/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Health Insurance	92	118	117	117	101	128								556	1,400	844
Mowing Costs	11	36	60	60	28	0								135	3,600	3,465
Bridge/Drainage	1,250	1,841	107	107	291	9,458								12,947	60,000	47,053
Tree Maintenance	0	0	0	0	0	0								0	2,500	2,500
NPDES Requirements	0	0	0	0	0	0								0	2,500	2,500
SE Trunk Sewer (Amer)	0	6,711	3,932	3,932	126,401	13,633								150,677	528,862	378,185
W. Main St. Trail	0	0	0	0	10,570	12,700								23,270		-23,270
Streets Total	3,014	10,043	5,857	5,857	139,178	36,534	0	0	0	0	0	0	0	194,626	617,596	422,970
Street Lighting	2,485	2,476	2,694	2,694	2,571	2,217								12,443	35,000	22,557
Traffic Signs	66	0	343	343	536	0								945	13,000	12,055
Solid Waste	0	62	0	0	20	0								82	27,000	26,918
TOTAL PUBLIC WORKS	5,565	12,581	8,894	8,894	142,305	38,751	0	0	0	0	0	0	0	208,096	692,596	484,500
4. CULTURE & RECREATION																
Library Service	0	0	26,634	26,634	0	0								26,634	120,000	93,366
Parks Department																
Salaries	3,267	2,522	3,449	3,449	2,640	1,935								13,813	32,000	18,187
FICA	249	192	263	263	201	147								1,052	2,448	1,396
IPERS	308	237	325	325	249	183								1,302	3,021	1,719
Health Insurance	92	118	118	118	101	117								546	1,500	954
Maintenance	274	1,346	14	14	442	6,862								8,938	30,000	21,062
Park Camera System	0	0	0	0	0	0								0	3,000	3,000
Utilities	307	694	477	477	430	516								2,424	4,500	2,076
Multi-Gen/Pickleball	0	0	0	0	0	0								0	50,000	50,000
Total	4,497	5,109	4,646	4,646	4,063	9,760	0	0	0	0	0	0	0	28,075	126,469	98,394
Cemetery	0	0	0	0	0	0								0	2,500	2,500
Special Events	0	0	0	0	0	0								0	1,700	1,700
City Entrance Signs	0	0	47	47	0	0								47	500	453
TOTAL CULTURE & REC.	4,497	5,109	4,693	4,693	4,063	9,760	0	0	0	0	0	0	0	28,122	131,169	103,047
5. COMMUNITY & ECONOMIC DEVELOPMENT																
P&Z/Inspectors/Building																
Salaries	5,621	5,750	5,651	5,651	5,755	5,688								28,465	71,000	42,535
Meeting Fees	862	0	0	0	101	0								963	2,000	1,037
FICA	423	433	425	425	433	428								2,142	5,432	3,290
IPERS	531	543	533	533	543	537								2,687	6,702	4,015
Health Insurance	767	830	830	830	830	830								4,087	15,000	10,913
Mileage/Stipends	0	0	0	0	0	0								0	400	400
(Communications	49	49	50	50	50	72								270	500	230
Training	0	0	0	0	0	0								0	5,000	5,000
Misc. Supplies	0	583	249	249	134	0								966	2,500	1,534
Vehicle	0	62	96	96	44	43								245	2,000	1,755
TOTAL COMM. & ECON.	8,253	8,250	7,834	7,834	7,890	7,598	0	0	0	0	0	0	0	39,825	110,534	70,709
6. GENERAL GOVERNMENT																
Mayor/Council																
Salaries	1,900	400	400	400	1,540	400								4,640	19,800	15,160
FICA	127	31	31	31	103	31								323	1,515	1,192
IPERS	28	0	0	0	23	0								51	500	449
Gas Stipends	307	0	0	0	210	0								517	2,000	1,483
Total Mayor/Council	2,362	431	431	431	1,876	431	0	0	0	0	0	0	0	5,531	23,815	18,284
Policy & Admin.																

11/22/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Salaries	6,667	6,798	6,798	6,798	6,798								33,859	86,000	52,141
FICA	495	504	504	504	504								2,511	6,579	4,068
IPERS	629	642	642	642	642								3,197	8,118	4,921
Health Insurance	1,771	1,922	1,922	1,922	1,922								9,459	31,500	22,041
Dues/Memberships	2,080	0	0	0	0								2,080	4,000	1,920
Training/Travel	0	0	0	0	0								0	1,000	1,000
Strategic Planning	0	0	0	0	0								0	20,000	20,000
Clock Tower Maintenan	0	0	0	0	0								0	1,500	1,500
Communications	99	129	158	676	149								1,211	2,700	1,489
Publications	129	435	331	113	344								1,352	3,000	1,648
R/L Engineering	0	3,973	3,314	1,740	0								9,027	10,000	973
Engineering	0	28,709	11,241	13,636	17,883								71,469	30,000	-41,469
Municipal Insurance	0	0	2,447	2,294	0								4,741	40,000	35,259
Legal	1,480	2,523	1,719	891	2,625								9,238	50,000	40,762
Data Processing	280	400	1,089	105	0								1,874	12,000	10,126
Corridor MPO	0	0	0	0	2,617								2,617	4,000	1,383
Office Supplies	4	426	231	412	1,547								2,620	7,000	4,380
Misc. Supplies	1,337	0	807	9	0								2,153	3,000	847
Postage	0	205	0	188	126								519	800	281
Office Contingencies	3,225	3,225	0	0	0								6,450	11,500	5,050
Digitalize Files	0	0	0	0	0								0	3,000	3,000
Total Policy & Admin	18,196	49,891	31,203	29,930	35,157	0	0	0	0	0	0	0	164,377	335,697	171,320
City Hall/Buildings															
Salary - Cleaning	1,587	222	173	191	569								2,742	4,500	1,758
FICA	121	17	13	15	43								209	344	135
IPERS	150	21	16	18	54								259	425	166
Maintenance	528	224	62	0	0								814	10,000	9,186
Utilities	251	341	306	335	121								1,354	4,500	3,146
Church Planning/Desig	0	0	0	0	235								235	80,000	79,765
City Hall Total	2,637	825	570	559	1,022	0	0	0	0	0	0	0	5,613	99,769	94,156
TOTAL GENERAL GOVERN	23,195	51,147	32,204	32,365	36,610	0	0	0	0	0	0	0	175,521	459,281	283,760
TOTAL GENERAL FUND	77,318	95,067	86,918	234,712	122,796	0	0	0	0	0	0	0	616,811	1,888,619	1,271,808
Road Use															
Salaries	7,268	7,813	7,918	5,854	8,678								37,531	85,000	47,469
FICA, City Share	548	589	597	440	655								2,829	6,503	3,674
IPERS, City Share	684	734	736	552	819								3,525	8,024	4,499
Health Insurance	894	1,065	1,065	973	1,065								5,062	17,000	11,938
Building Repair/Maint	656	36	76	0	34								802	33,000	32,198
Gas/Oil/Maintenance	606	609	1,781	434	301								3,731	7,000	3,269
Equipment Repairs	198	205	432	0	217								1,052	20,000	18,948
Utilities	173	235	202	243	21								874	3,200	2,326
Communications	197	262	278	248	367								1,352	2,500	1,148
Insurance	0	0	2,447	7,500	0								9,947	30,000	20,053
Legal/Engineering	0	1,119	261	920	1,035								3,335	5,000	1,665
Street Maint/Construct	0	16,784	17,157	4,688	0								38,629	200,000	161,371
Traffic Signs	0	0	0	0	0								0	3,000	3,000
Parts & Repair	880	2,849	1,292	272	578								5,871	12,000	6,129
Major Equipment	0	0	0	0	26								26	1,000	974
Rock/Sand/Material	123	0	2,188	591	636								3,538	31,000	27,462

	11/22	12/22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Contracted Services	0	0	0	0	0	0	0	0	0	5,000	5,000
Capital Imp/Truck Res.	0	0	0	0	0	0	0	0	0	157,082	157,082
Snow truck #2 Reserve	0	0	0	0	0	0	0	0	0	94,259	94,259
03 Utility Truck Reserve	0	0	0	0	0	0	0	0	0	75,000	75,000
Large Eq. Reserve	0	0	0	0	0	0	0	0	0	40,501	40,501
Replace Bobcat	0	0	0	0	0	0	0	0	0	7,100	7,100
Salt Shed	0	6,035	0	615	79,011	0	0	0	85,661	150,000	64,339
NEPA Engineering	0	0	0	0	0	0	0	0	0	25,000	25,000
18 Utility Truck Reser.	0	0	0	0	0	0	0	0	0	18,750	18,750
STREETS TOTAL	12,227	38,335	36,430	23,330	93,443	0	0	0	203,765	1,036,919	833,154
Snow Removal Wages	258	263	263	263	263	0	0	0	1,310	15,000	13,690
FICA-Snow	19	20	20	20	20	0	0	0	99	1,148	1,049
IPERS, City Share	24	24	24	25	25	0	0	0	122	1,416	1,294
Health Insurance	43	55	55	47	55	0	0	0	255	1,100	845
Snow Removal Total	344	362	362	355	363	0	0	0	1,786	18,664	16,878
ROAD USE TOTAL	12,571	38,697	36,792	23,685	93,806	0	0	0	205,551	1,055,583	850,032
RBI Equipment	0	0	0	0	0	0	0	0	0	10,000	
LOCAL OPTION TAX											
SE Trunk Sewer Overage	68,759	21,288	3,618	93,664	828	0	0	0	187,329	270,000	82,671
W. Main St. Trail	0	0	5,323	828	0	0	0	0	6,151	0	-6,151
Kings Way Water	0	0	0	0	0	0	0	0	0	400,000	400,000
Robins Park Land	68,759	21,288	8,941	0	94,492	0	0	0	193,480	842,000	648,520
7. DEBT SERVICE											
2016 Bond	0	0	0	0	0	0	0	0	0	300,000	300,000
Principal	0	0	0	0	0	0	0	0	0	0	-13,341
Interest	0	0	0	13,341	13,341	0	0	0	13,341	0	0
Total	0	0	0	0	13,341	0	0	0	13,341	300,000	286,659
2020 Bond	0	0	0	0	0	0	0	0	0	790,000	790,000
Principle	0	0	0	0	0	0	0	0	0	35,148	35,148
Interest	0	0	0	17,574	17,574	0	0	0	0	825,148	825,148
Total	0	0	0	0	17,574	0	0	0	0	825,148	825,148
Rebate - Meine	250	0	0	0	0	0	0	0	250	1,200	950
Bonding Fees	0	0	0	0	30,915	0	0	0	13,591	1,126,348	1,112,757
TOTAL DEBT SERVICE	0	0	0	0	30,915	0	0	0	13,591	1,126,348	1,112,757
8. CAPITAL PROJECTS											
CHR w/Linn County	0	728	16,016	0	0	0	0	0	16,744	325,000	308,256
Tower Terrace Inter.	0	0	0	0	0	0	0	0	0	200,000	200,000
Indian Creek Sewer	0	0	0	0	0	0	0	0	0	1,750,000	1,750,000
Total Capital Projects	0	728	16,016	0	0	0	0	0	16,744	2,275,000	2,258,256
9. BUSINESS TYPE											
Water Utility											
Pump Station Electricit	882	812	778	646	840	0	0	0	3,958	13,000	9,042
Misc. Items	0	498	282	79	522	0	0	0	1,381	15,000	13,619
Burd Water Main Upgr.	0	0	0	0	0	0	0	0	0	86,000	86,000
Booster Stn. Reserves	0	0	0	0	0	0	0	0	0	20,000	20,000
TOTAL WATER UTILI	882	1,310	1,060	725	1,362	0	0	0	5,339	134,000	128,661
Sewer Utility											
Salaries	4,147	3,650	4,619	5,227	4,150	0	0	0	21,793	46,000	24,207

11/2/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
FICA City Share	314	276	350	396	314								1,650	3,519	1,869
IPERS, City Share	391	345	436	493	392								2,057	4,342	2,285
Health Insurance	383	415	415	415	415								2,043	7,000	4,957
Equipment Repair	1,692	480	780	278	181								3,411	21,000	17,589
Utilities	1,021	652	583	554	370								3,180	6,000	2,820
Infiltration	0	0	0	0	34,144								34,144	50,000	15,856
Insurance	6,829	0	2,447	6,250	0								15,526	25,000	9,474
Legal/Engineering	0	261	0	0	331								592	10,000	9,408
Sales Tax	0	0	410	0	0								410	1,000	590
Village Upsizing	0	0	0	0	0								0	41,500	41,500
Administration	270	51	92	0	168								581	4,500	3,919
CR Hookup	15,240	15,394	15,394	15,394	15,394								76,816	184,728	107,912
Chemicals	0	0	0	0	0								0	500	500
Equipment	519	0	0	0	0								519	16,000	15,481
Office Supplies	0	0	0	0	0								0	3,000	3,000
Postage	320	8	0	572	8								908	2,500	1,592
Generators	0	0	0	717	26,841								27,558	36,932	9,374
Total Sewer Utility	31,126	21,532	25,526	30,296	82,708	0	0	0	0	0	0	0	191,188	463,521	272,333
TOTAL OF ALL EXPENSE	190,656	177,894	186,599	305,434	426,079	0	0	0	0	0	0	0	1,269,338	7,915,071	6,635,733
REVENUES															
General Fund															
Police															
Fines	5	128	24	0									157	1,000	843
Vehicle Salvage	680	1,080	360	840									2,960	6,000	3,040
American Relief Fund	0	0	0	0									0	0	0
FEMA Refunds	0	0	0	0									0	750,000	750,000
Park Rental	550	1,000	600	150									2,300	3,500	1,200
Ball Diamond Usage	0	150	25	0									175	2,000	1,825
Park Donation	0	0	0	0									0	0	0
Golf Carts	0	0	0	0									0	60	60
City Hall Rent	0	450	250	400									1,100	4,000	2,900
Building Permits	275	5,846	5,203	3,781									15,105	50,000	34,895
Coseco Permits	150	0	0	100									250	1,000	750

	11/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Engineering Recovery	6,500	0	0	0	0									6,500	25,000	18,500
Platting Fees	0	0	0	0	0									0	2,500	2,500
Interest (001-620-430)	1,157	2,546	2,386	0	0									6,089	10,000	3,911
Misc. Receipts	5	85	920	206										1,216	10,000	8,784
Beer/Liquor/Cig Permi	0	0	0	0										0	750	750
RBI Receipts	0	0	0	0										0	0	0
Property Taxes	2,675	0	138,245	524,022										664,942	1,359,224	694,282
GENERAL TOTAL	11,997	11,285	148,013	529,499	0	0	0	0	0	0	0	0	0	700,794	2,225,034	1,524,240
ROAD USE																
Receipts	35,480	34,209	52,584	38,621											454,155	454,155
ROAD USE TOTAL	35,480	34,209	52,584	38,621	0	0	0	0	0	0	0	0	0	0	454,155	454,155
RBI RECEIPTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LOCAL OPTION SALES TAX																
Receipts	43,156	38,096	54,234	0										135,486	480,000	344,514
Interest (121-950-430)	691	1,599	1,592	0										3,882	7,500	3,618
LOCAL OPTION TAX T	43,847	39,695	55,826	0	0	0	0	0	0	0	0	0	0	139,368	487,500	348,132
TIF																
TIF Receipts	1,016	0	84,860	325,818										411,694	874,096	462,402
TIF TOTAL	1,016	0	84,860	325,818	0	0	0	0	0	0	0	0	0	411,694	874,096	462,402
DEBT SERVICE																
Debt Service Receipts	485	0	28,308	106,827										135,620	278,935	143,315
TOTAL DEBT SERVICE	485	0	28,308	106,827	0	0	0	0	0	0	0	0	0	135,620	278,935	143,315
CAPITAL PROJECTS																
Interest (301-799-4300)	368	841	4,790	0											12,000	12,000
TOTAL CAPITAL PROJEC	368	841	4,790	0	0	0	0	0	0	0	0	0	0	12,000	12,000	12,000
WATER UTILITY																
Interest (600-810-4300)	85	194	188	0										467	1,500	1,033
Main Charge	0	0	2,700	750										3,450	7,500	4,050
CR Refund	0	0	0	0										0	12,000	12,000
Pipe Charge	0	0	1,200	0										1,200	1,500	300
WATER UTILITY TOTAL	85	194	4,088	750	0	0	0	0	0	0	0	0	0	5,117	22,500	17,383
SEWER UTILITY																
Interest (610-815-4300)	388	554	518	0										1,460	3,000	1,540
Sewer Fees	34,668	2,892	68,463	29,834										135,857	450,000	314,143
Late Fees	267	118	128	319										832	0	-832
Connection Fee	0	0	0	910										910	9,100	8,190
Sales Tax	43	80	296	66										485	0	-485
System Development F	0	0	0	0										0	0	0
SEWER UTILITY TOTAL	35,366	3,644	69,405	31,129	0	0	0	0	0	0	0	0	0	139,544	462,100	322,556
TOTAL RECEIPTS	128,644	89,868	447,874	1,032,644	0	0	0	0	0	0	0	0	0	1,532,137	4,816,320	3,284,183

Lever green 3 Maple CR

Parameter	Column1	Value
Study Filename:		"E:\04130055.CSV"
Study Title:		""
Study Dates:		From 2022/10/14 12:43:56 to 2022/10/28 13:40:00
Total Study Time:		14 Days 0 Hours 56 Minutes
Study Download Date:		2022/10/28 13:42:12
Study Location:		""
GPS Location:		Unknown
Study Summary:		""
Timing Interval:		5 minute blocks
Posted Speed Limit (5-100):		5 mph
Total Number of Vehicles:		9571
Total Number of Speeders:		9001
Approaching	Number of Vehicles:	4328
	Number of Speeders:	4125
	Maximum Speed:	45 mph
	Average Speed:	18 mph
	10 Mile Pace:	16 to 25 mph
Receding	Number of Vehicles:	5243
	Number of Speeders:	4876
	Maximum Speed:	58 mph
	Average Speed:	18 mph
	10 Mile Pace:	21 to 30 mph

LEB MAPLE 3 N MENTZER

Parameter	Column1	Value
Study Filename:		"E:\04130053.CSV"
Study Title:		""
Study Dates:		From 2022/09/30 14:36:20 to 2022/10/08 19:15:00
Total Study Time:		8 Days 4 Hours 38 Minutes
Study Download Date:		2022/10/08 19:18:40
Study Location:		""
GPS Location:		Unknown
Study Summary:		""
Timing Interval:		5 minute blocks
Posted Speed Limit (5-100):		5 mph
Total Number of Vehicles:		4689
Total Number of Speeders:		4441
Approaching	Number of Vehicles:	2447
	Number of Speeders:	2303
	Maximum Speed:	56 mph
	Average Speed:	22 mph
	10 Mile Pace:	21 to 30 mph
Receding	Number of Vehicles:	2242
	Number of Speeders:	2138
	Maximum Speed:	55 mph
	Average Speed:	23 mph
	10 Mile Pace:	21 to 30 mph

RESOLUTION NO. 1122-1

RESOLUTION APPROVING APPLICATION FOR CLASS B WINE PERMIT, CLASS C BEER PERMIT (CARRYOUT BEER), CLASS E LIQUOR LICENSE, INCLUDING SUNDAY SALES

WHEREAS, Donald Burd and Joseph Burd, owners of Otter Creek Country Stores, Inc., have applied to the City of Robins for a Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License, including Sunday Sales, and

WHEREAS, requirements per the State of Iowa, and Chapter 120 of the Robins Municipal Code, regulating the sale of beer, liquor, and wine, have been met.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Robins, Iowa, that Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License, including Sunday Sales, for Otter Creek Country Stores, Inc., doing business as Otter Creek Country Store, is hereby approved.

PASSED AND APPROVED, this 7th day of November 2022.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Otter Creek Country Stores, Inc.	Otter Creek Country Store	(319) 536-0852		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
3445 County Home Road		Robins	Linn	52328
MAILING ADDRESS	CITY	STATE	ZIP	
PO BOX 187	Hiawatha	Iowa	52233	

Contact Person

NAME	PHONE	EMAIL
Donald Burd	(319) 533-1825	don@burdproperty.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0002665	Class E Liquor License	12 Month	In Progress
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS	
Jan 1, 2023	Dec 31, 2023		

SUB-PERMITS

Class E Liquor License, Class C Beer Permit, Class B Wine Permit



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Donald Burd	Hiawatha	Iowa	52233	Vice President/Secretary	50.00	Yes
Joseph Burd	Central City	Iowa	52214	President/ Treasurer	50.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

RESOLUTION NO. 1122-3

RESOLUTION APPROVING PAY REQUEST #2 TO
RATHJE CONSTRUCTION FOR WORK DONE ON THE
SE TRUNK SANITARY SEWER IMPROVEMENTS
FROM S. MENTZER TO DRY CREEK

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
ROBINS, IOWA that Pay Request No. 2 to Rathje Construction in the amount of
\$193,555.85 for work done on the SE Trunk Sanitary Sewer Improvements from S.
Mentzer to Dry Creek is hereby approved.

BE IT FINALLY RESOLVED that the City Clerk is directed to provide
payment for Pay Request No. 2.

PASSED AND APPROVED, this 7th day of November, 2022.

Roger Overbeck, Mayor Pro-tem

ATTEST:

Lori Pickart, City Clerk/Treasurer



October 31, 2022

City of Robins
265 S 2nd St
Robins, IA 52328

RE: SE TRUNK SANITARY SEWER IMPROVEMENTS FROM S. MENTZER TO DRY CREEK –
PAY REQUEST #2

Dear Mayor and City Council,

Enclosed for your review and approval is Pay Request #2 for work on the SE Trunk Sanitary Sewer Improvements from S. Mentzer to Dry Creek project.

We have reviewed the pay estimate and find it in agreement with the work completed to date. We, therefore, recommend approval of Pay Request #2 in the amount of **\$193,555.85** to Rathje Construction Company.

Work completed to date includes installation of sanitary sewer by pipe bursting, installation and removal of manholes, installation and removal of pipe culverts, subdrain installation, removal and abandonment of existing sanitary sewer, pavement removal, respreading of topsoil, erosion control measures, and other miscellaneous construction items.

Feel free to contact me to discuss further if needed. Thank you.

Respectfully,

SNYDER & ASSOCIATES, INC.

Patrick Williams
Project Engineer

Cc: Nate Byers, Mary Rathje – Rathje Construction Company
Attached: Pay Request #2

APPLICATION FOR PARTIAL PAYMENT NO. 2

PROJECT: SE Trunk Sanitary Sewer Improvements From S. Mentzer to Dry Creek

S&A PROJECT NO.:

121.0304

OWNER: City of Robins
CONTRACTOR: Rathje Construction
ADDRESS: 305 44th St
Marion, IA 52302
DATE: 10/31/2022

PAYMENT PERIOD: 9/8/2022
to 10/22/2022

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 578,978.41
Net Change by Change Order: \$ 37,698.00
Contract Amount to Date: \$ 616,676.41

CONTRACT PERIOD: TOTAL CALENDAR DAYS

Original Contract Date: September 13, 2021

Original Contract Time: 105
Late Start Date: April 1, 2022

Added by Change Order: 84

Contract Time to Date: 10/22/2022

Time Used to Date: 204

Contract Time Remaining: -15

2. WORK SUMMARY:

Total Work Performed to Date: \$ 332,404.50
Retainage: 5% \$16,620.23
Total Earned Less Retainage: \$315,784.27
Less Previous Applications for Payment: \$ 122,228.42
AMOUNT DUE THIS APPLICATION: \$193,555.85

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Rathje Construction Company

CONTRACTOR

By

Nathan Byer

DATE:

10/31/22

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.

ENGINEER

By

Patrick Williams

DATE:

10/31/22

5. OWNER'S APPROVAL

City of Robins

OWNER

By

DATE:

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK THIS PERIOD			COMPLETED WORK TO DATE		
		PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL
1.	Clearing and Grubbing	1	LS	\$ 6,450.00	\$ 6,450.00	1		\$ 6,450.00	1		\$ 6,450.00
2.	Topsoil, On-site, 6"	2264	CY	\$ 16.00	36,224.00	1050		\$ 16,800.00	1500		\$ 24,000.00
3.	Excavation, Class 10	623	CY	\$ 18.50	11,525.50			\$ -			\$ -
4.	Subbase, Modified	160.7	SY	\$ 6.75	1,084.73			\$ -			\$ -
5.	Removal of Known Pipe Culvert, CMP, 36"	80	LF	\$ 15.00	1,200.00	80		\$ 1,200.00	80		\$ 1,200.00
6.	Removal of Known Pipe Culvert, HDPE, 12"	10	LF	\$ 50.00	500.00	10		\$ 500.00	10		\$ 500.00
7.	Removal of Known Pipe Culvert, RCP, 24"	14	LF	\$ 50.00	700.00			\$ -	16		\$ 800.00
8.	Removal of Known Pipe Culvert, RCP, 36"	40	LF	\$ 25.00	1,000.00	40		\$ 1,000.00	40		\$ 1,000.00
9.	Compaction Testing	1	LS	\$ 1,000.00	1,000.00			\$ -			\$ -
10.	Turfstone Pavers	1384	SY	\$ 82.00	113,488.00			\$ -			\$ -
11.	Rock Excavation	31	CY	\$ 75.00	2,325.00	26		\$ 1,950.00	26		\$ 1,950.00
12.	Trench Foundation	26.5	TON	\$ 50.00	1,325.00			\$ -			\$ -
13.	Replacement of Unsuitable Backfill Material	154.6	CY	\$ 30.00	4,638.00			\$ -			\$ -
14.	Trench Compaction Testing	1	LS	\$ 1,000.00	1,000.00			\$ -			\$ -
15.	Sanitary Sewer Gravity Main, Trenched, PVC, 12"	1669.7	LF	\$ 52.50	87,659.25			\$ -			\$ -
16.	Sanitary Sewer Service Relocation	2	EA	\$ 1,500.00	3,000.00	4		\$ 6,000.00	5		\$ 7,500.00
17.	Removal of Sanitary Sewer, PVC, 8"	35	LF	\$ 10.00	350.00			\$ -	35		\$ 350.00
18.	Removal of Sanitary Sewer, PVC, 10"	692	LF	\$ 10.00	6,920.00	400		\$ 4,000.00	692		\$ 6,920.00
19.	Sanitary Sewer Abandonment, Plug	2	EA	\$ 250.00	500.00			\$ -	2		\$ 500.00
20.	Pipe Culvert, Trenched, HDPE, 12"	60	LF	\$ 53.00	3,180.00	80		\$ 4,240.00	80		\$ 4,240.00
21.	Pipe Culvert, Trenched, RCP, 24"	14	LF	\$ 80.75	1,130.50			\$ -			\$ -
22.	Pipe Culvert, Trenched, RCP, 36"	120	LF	\$ 111.00	13,320.00	120		\$ 13,320.00	120		\$ 13,320.00
23.	Pipe Apron, RCP, 24"	1	EA	\$ 1,500.00	1,500.00			\$ -			\$ -
24.	Footing for Concrete Pipe Apron, RCP, 24"	1	EA	\$ 950.00	950.00			\$ -			\$ -
25.	Pipe Apron Guard	1	EA	\$ 1,650.00	1,650.00			\$ -			\$ -
26.	Subdrain, Type 1, Trenched, 6"	592	LF	\$ 12.75	7,548.00			\$ -			\$ -
27.	Subdrain, Type 1, Trenched, 8"	1970	LF	\$ 16.25	32,012.50			\$ -			\$ -
28.	Subdrain, Type 1, Trenchless, 6"	60	LF	\$ 80.00	4,800.00			\$ -			\$ -
29.	Subdrain Cleanout, Type A-2, 8"	5	EA	\$ 850.00	4,250.00	4		\$ 3,400.00	4		\$ 3,400.00
30.	Hickenbottom Subdrain Cleanout, Type A-2, 8"	5	EA	\$ 700.00	3,500.00	3		\$ 2,100.00	3		\$ 2,100.00
31.	Pipe Bursting, HDPE, 16"	401.9	LF	\$ 135.00	54,256.50	401.9		\$ 54,256.50	401.9		\$ 54,256.50
32.	Manhole, SW-301, 48"	6	EA	\$ 3,500.00	21,000.00	1		\$ 3,500.00	6		\$ 21,000.00
33.	Manhole Adjustment, Major	2	EA	\$ 2,000.00	4,000.00			\$ -			\$ -
34.	Connection to Existing Manhole	2	EA	\$ 1,500.00	3,000.00	1		\$ 1,500.00	1		\$ 1,500.00
35.	Remove Manhole	6	EA	\$ 1,000.00	6,000.00	4		\$ 4,000.00	6		\$ 6,000.00
36.	Pavement, HMA	158.4	TON	\$ 160.00	25,344.00			\$ -			\$ -
37.	Driveway, Granular	51	TON	\$ 25.00	1,275.00			\$ -			\$ -
38.	Pavement Removal	160.9	SY	\$ 8.75	1,407.88			\$ -	42		\$ 367.50
39.	Temporary Traffic Control	1	LS	\$ 3,000.00	3,000.00	0.2		\$ 600.00	0.2		\$ 600.00
40.	Hydraulic Seeding, Seeding, Fertilizing, and Mulching, Type 1	2.8	AC	\$ 3,250.00	9,100.00			\$ -			\$ -
41.	Hydraulic Seeding, Seeding, Fertilizing, and Mulching, Type 4	2.8	AC	\$ 2,500.00	7,000.00			\$ -			\$ -
42.	Watering	300	MGAL	\$ 45.00	13,500.00			\$ -			\$ -
43.	Warranty	1	LS	\$ 500.00	500.00			\$ -			\$ -
44.	SWPPP Management	1	LS	\$ 1,800.00	1,800.00	0.4		\$ 720.00	0.4		\$ 720.00
45.	Filter Sock, 9"	6983	LF	\$ 2.00	13,966.00	55		\$ 110.00	5427		\$ 10,854.00
46.	Filter Socks, Removal	6983	LF	\$ 0.40	2,793.20	55		\$ 22.00	55		\$ 22.00
47.	Temporary RECP, Type 2.C	5366	SY	\$ 1.10	5,902.60			\$ -			\$ -
48.	Rip Rap, Class E	103	TON	\$ 60.00	6,180.00			\$ -			\$ -
49.	Stabilized Construction Entrance	240	SY	\$ 5.00	1,200.00			\$ -	156		\$ 780.00
50.	Mobilization	1	LS	\$ 30,000.00	30,000.00	0.4		\$ 12,000.00	0.6		\$ 18,000.00
51.	Concrete Washout	1	LS	\$ 500.00	500.00			\$ -			\$ -
15.A	Sanitary Sewer Gravity Main, Trenched, PVC, 12"	-1669.7	LF	\$ 52.50	(87,659.25)			\$ -			\$ -
52.	Sanitary Sewer Gravity Main, Trenched, PVC, 15"	1669.7	LF	\$ 60.00	100,182.00	369.7		\$ 22,182.00	1669.7		\$ 100,182.00
TOTAL ORIGINAL CONTRACT =					\$ 578,978.41	TOTAL		\$ 159,850.50	TOTAL		\$ 288,512.00

CHANGE ORDER SUMMARY:

26.	Subdrain, Type 1, Trenched, 6"	-592	LF	12.75	(7,548.00)			\$ -		\$ -
27.	Subdrain, Type 1, Trenched, 8"	-1,970	LF	16.25	(32,012.50)			\$ -		\$ -
28.	Subdrain, Type 1, Trenchless, 6"	-60	LF	80.00	(4,800.00)			\$ -		\$ -
CO2-1	Subdrain, Type 1, Trenched 12"	2,562	LF	24.25	62,128.50	1,810		\$ 43,892.50	1,810	\$ 43,892.50
CO2-2	Subdrain, Type 1, Trenchless, 12"	60	LF	240.00	14,400.00			\$ -		\$ -
CO2-3	Remove and Reinstall Rip Rap	1	LS	1,030.00	1,030.00			\$ -		\$ -
CO2-4	Concrete Flume and Sediment Basin Cleanout	1	LS	4,500.00	4,500.00			\$ -		\$ -
		TOTAL CHANGE ORDERS = \$ 37,698.00						\$ 43,892.50		\$ 43,892.50
		TOTAL CONTRACT								
		& CHANGE ORDERS \$616,676.41						\$ 203,743.00		\$ 332,404.50

RESOLUTION NO. 1122-2

RESOLUTION ACCEPTING THE VOLUNTARY ANNEXATION REQUEST OF FRED AND GLORIA BAKER LOCATED ADJACENT TO THE CITY OF ROBINS, IOWA.

WHEREAS, the owner of the described property has requested, in writing, for voluntary annexation to the City of Robins, Linn County, Iowa, of the following described property located at 3164 Quass Road in Linn County:

Annexation Legal Description

East 503 feet of the NE-1/4 NE-1/4 Section 17-84-7, Linn County Iowa, excepting the North 396 feet thereof, subject to the Public Highway

WHEREAS, said owner has attached to the request, a map of said territory showing the situation thereof with reference to the city limits of the City of Robins, Linn County, Iowa; and

WHEREAS, from an examination of said map attached hereto, it appears that said map is in due form and complies with all the provisions of Section 368.7 of the Code of Iowa.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins, Linn County, Iowa assents to the voluntary annexation of the above described premises, (including the right of way of the secondary road having a common boundary therewith, as required by Section 368.1 of the Code of Iowa) to the City of Robins, Linn County, Iowa, and resolves that said real estate be a part of the City of Robins, Linn County, Iowa, and entitled to all the privileges, and subject to all obligations, in integral part of said City.

BE IT FURTHER RESOLVED that this property shall be included in the "RB" Linn County Precinct.

PASSED AND APPROVED THIS 7th day of November 2022.

Roger Overbeck, Mayor Pro-tem

ATTEST:

Lori Pickart, City Clerk/Treasurer

RESOLUTION NO. 1022-4

RESOLUTION AWARDING QUOTATION RELATING TO
SPEED MONITORS

WHEREAS, quotations to purchase solar powered speed monitors have been received from the following vendors:

Description:	SETON	MPH Industries
Two (2) post mounted Solar Powered Speed Monitors	\$3,985.00 EA; \$8,543.13 total with freight	\$12,710.00 without freight


WHEREAS, the City Council has reviewed the above referred to quotations and finds the quotation received from Seton in the amount of \$8,543.13 each should be approved.

NOW, THEREFORE, IT IS RESOLVED by the City Council, City of Robins, Iowa, that said quotation is hereby approved by the City, and the Mayor and City Clerk are hereby authorized and directed to execute said quotation on behalf of the City.

Passed and approved, this 3rd, day of October, 2022.


Chuck Hinz, Mayor

ATTEST:


Lori Pickart, City Clerk/Treasurer

MPH Industries, Inc.
 316 East 9th Street
 Owensboro KY 42303
 Phone: 888-689-9222
 Fax: 270-685-6288

Date: 10/7/2022
 Expires: 12/6/2022
 Reference:
 Terms: NET 30 DAYS



Sales Person: Brandy Atherton
 Phone: 888-689-9222
 Fax: 270-685-6288
 Email: bmatherton@mphindustries.com

QUOTE: 34403

Quote To: ROBINS POLICE DEPARTMENT 265 SOUTH 2ND STREET ROBINS IA 52328 USA Phone: 319-393-8683 Fax: Email: Customer #: 523281	Ship To: ROBINS POLICE DEPARTMENT 265 SOUTH 2ND STREET ROBINS, IA 52328 USA Phone #: 319-393-8683 Fax #: Email: Ship Via: Best Way GND
--	---

****OPTIONS NOT INCLUDED IN BASE PACKAGE PRICING****

USD

Line	Part	Description	Rev
1	SMF-AC	Speed Monitor F speed display with two-digit speed display, AC power option, pole mounting bracket, tuning fork, and manual	-

Sales Kit

Kit Components					
Kit Seq.	Part Number	Description	Qty Per		
1.001	991037	MANUAL,SPEED PATROL	1	EA	
1.002	991035	MONITOR,"F",SPEED	1	EA	
1.003	990623B	DISPLAY ASSY,SMD,18",2	1	EA	
1.004	910828	RADAR,DRU3 W/CABLE	1	EA	
1.005	903389	FORK,TUNING,35MPH K	1	EA	
1.006	950761	SWITCH ASSY,PWR,SPD	1	EA	
1.007	950782	POWER SUPPLY	1	EA	
		Quantity	2 EA	Unit Price	4,425.00
				Ext Price:	8,850.00

Line	Part	Description	Rev
10	951770	SPEEDVIEW TRAFFIC ANALYSIS COMPUTER	-

****OPTIONAL****

Quantity	2 EA	Unit Price	833.00	Ext Price:	1,666.00
-----------------	------	-------------------	--------	-------------------	----------

Line	Part	Description	Rev
11	951440	UPGRADE TO SOLAR POWER SUPPLY	ND

****OPTIONAL****

Quantity	2 EA	Unit Price	1,930.00	Ext Price:	3,860.00
-----------------	------	-------------------	----------	-------------------	----------

Line	Part	Description	Rev		
12	951459RB	RED/BLUE FLASHING STROBES	ND		
		Quantity	2 EA	Unit Price	400.00
				Ext Price:	800.00

Line	Part	Description	Rev		
13	909893	SIGN,SPEED LIMIT,18X24,30MPH	ND		
		Quantity	1 EA	Unit Price	30.00
				Ext Price:	30.00

Line	Part	Description	Rev		
14	910172	SIGN,SPEED LIMIT,18X24,35 MPH SIGNS DIRECT	ND		
		Quantity	1 EA	Unit Price	55.00
				Ext Price:	55.00

Line	Part	Description	Rev
15	550004	\$0 Shipping per contract	

MPH Industries, Inc.
316 East 9th Street
Owensboro KY 42303
Phone: 888-689-9222
Fax: 270-685-6288

Date: 10/7/2022
Expires: 12/6/2022
Reference:
Terms: NET 30 DAYS



Sales Person: Brandy Atherton
Phone: 888-689-9222
Fax: 270-685-6288
Email: bmatherton@mphindustries.com

QUOTE: 34403

Quantity	2 EA	Unit Price	Ext Price:
			Total: 15,261.00

Plus shipping and any applicable taxes

Thank you for an opportunity to quote.

STATE OF IOWA 2022 FINANCIAL REPORT FISCAL YEAR ENDED JUNE 30, 2022 CITY OF ROBINS, IOWA DUE: December 1, 2022	16205701500000 CITY OF ROBINS 265 S 2nd Street ROBINS IA 52328-9998 POPULATION: 3353
--	--

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	1,637,011		1,637,011	1,617,169
Less: Uncollected Property Taxes-Levy Year	0		0	0
Net Current Property Taxes	1,637,011		1,637,011	1,617,169
Delinquent Property Taxes	0		0	0
TIF Revenues	886,220		886,220	886,991
Other City Taxes	618,290	0	618,290	459,083
Licenses and Permits	76,581	0	76,581	51,560
Use of Money and Property	75,181	3,451	78,632	34,501
Intergovernmental	860,497	0	860,497	1,125,426
Charges for Fees and Service	8,800	497,537	506,337	494,410
Special Assessments	0	0	0	0
Miscellaneous	1,424	0	1,424	16,000
Other Financing Sources	883,703	0	883,703	0
Transfers In	883,703	0	883,703	886,991
Total Revenues and Other Sources	5,047,707	500,988	5,548,695	5,572,131
Expenditures and Other Financing Uses				
Public Safety	376,328		376,328	457,710
Public Works	629,794		629,794	1,848,825
Health and Social Services	0		0	0
Culture and Recreation	182,659		182,659	261,449
Community and Economic Development	101,280		101,280	106,784
General Government	374,573		374,573	444,531
Debt Service	1,152,863		1,152,863	1,149,513
Capital Projects	370,742		370,742	1,646,101
Total Governmental Activities Expenditures	3,188,239	0	3,188,239	5,914,913
BUSINESS TYPE ACTIVITIES		364,437	364,437	555,827
Total All Expenditures	3,188,239	364,437	3,552,676	6,470,740
Other Financing Uses	883,703	0	883,703	0
Transfers Out	883,703	0	883,703	886,991
Total All Expenditures/and Other Financing Uses	4,071,942	364,437	4,436,379	7,357,731
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	975,765	136,551	1,112,316	-1,785,600
Beginning Fund Balance July 1, 2021	6,271,937	676,356	6,948,293	11,984,426
Ending Fund Balance June 30, 2022	7,247,702	812,907	8,060,609	10,198,826

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds	Pension Trust Funds		
Private Purpose Trust Funds	Agency Funds		
Indebtedness at June 30, 2022	Amount	Indebtedness at June 30, 2022	Amount
General Obligation Debt	5,025,000	Other Long-Term Debt	0
Revenue Debt	0	Short-Term Debt	0
TIF Revenue Debt	0		
		General Obligation Debt Limit	20,865,847

CERTIFICATION

The forgoing report is correct to the best of my knowledge and belief

Signature of Preparer	Publication
Printed name of Preparer	10/28/2022
Cori Pickart	Phone Number
	319-393-0588
Signature of Mayor or other City official (Name and Title)	Date Signed
	11-7-22

PLEASE PUBLISH THIS PAGE ONLY

REVENUE P2
 CITY OF ROBINS
 REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2022
 NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental through (f) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section A - Taxes									
Taxes levied on property	1,372,571			264,440			1,637,011		1,637,011
Less: Uncollected Property Taxes - Levy Year							0		0
Net Current Property Taxes	1,372,571	0		264,440		0	1,637,011		1,637,011
Delinquent Property Taxes							0		0
Total Property Tax	1,372,571	0		264,440		0	1,637,011		1,637,011
TIF Revenues			886,220				886,220		886,220
Other City Taxes									
Utility Tax Replacement Excise Taxes							0		0
Utility Franchise Tax (Chapter 364.2, Code of Iowa)							0		0
Parimutuel Wager Tax							0		0
Gaming Wager Tax							0		0
Mobile Home Tax							0		0
Hotel / Motel Tax							0		0
Other Local Option Taxes		618,290					618,290		618,290
Total Other City Taxes	0	618,290		0		0	618,290	0	618,290
Section B - Licenses and Permits	76,581						76,581		76,581
Section C - Use of Money and Property									
Interest	11,804	6,803					33,149	3,451	36,600
Rents and Royalties	11,950						11,950		11,950
Other Miscellaneous Use of Money and Property	30,082				14,542		30,082		30,082
Total Use of Money and Property	53,836	6,803	0	0	14,542	0	75,181	3,451	78,632
Section D - Intergovernmental									
Federal Grants and Reimbursements									
Federal Grants	394,780						394,780		394,780
Community Development Block Grants							0		0
Housing and Urban Development							0		0
Public Assistance Grants							0		0
Payment in Lieu of Taxes							0		0
Total Federal Grants and Reimbursements	394,780	0	0	0	0	0	394,780	0	394,780

REVENUE P3
 CITY OF ROBINS
 REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2022
 NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental through (f) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Section D - Intergovernmental - Continued										41
State Shared Revenues										43
Road Use Taxes		465,717					465,717		465,717	44
Other state grants and reimbursements										48
State grants										49
Iowa Department of Transportation										50
Iowa Department of Natural Resources										51
Iowa Economic Development Authority										52
CEBA grants										53
Commercial & Industrial Replacement Claim										54
										55
										56
										57
										58
										59
Total State	0	465,717	0	0	0	0	465,717	0	465,717	60
Local Grants and Reimbursements										
County Contributions										63
Library Service										64
Township Contributions										65
Fire/EMT Service										66
										67
										68
										69
Total Local Grants and Reimbursements	0	0	0	0	0	0	0	0	0	70
Total Intergovernmental (Sum of lines 33, 60, and 70)	394,780	465,717	0	0	0	0	860,497	0	860,497	71
Section E - Charges for Fees and Service										
Water										72
Sewer								31,039	31,039	73
Electric								466,498	466,498	74
Gas										75
Parking										76
Airport										77
Landfill/garbage										78
Hospital										79
										80

REVENUE P4
CITY OF
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,
NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental through (f) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section E - Charges for Fees and Service - Continued	81								81
Transit	82						0		0
Cable TV	83						0		0
Internet	84						0		0
Telephone	85						0		0
Housing Authority	86						0		0
Storm Water	87						0		0
Other:	88								88
Nursing Home	89						0		0
Police Service Fees	90	8,800					8,800		8,800
Prisoner Care	91						0		0
Fire Service Charges	92						0		0
Ambulance Charges	93						0		0
Sidewalk Street Repair Charges	94						0		0
Housing and Urban Renewal Charges	95						0		0
River Port and Terminal Fees	96						0		0
Public Scales	97						0		0
Cemetery Charges	98						0		0
Library Charges	99						0		0
Park, Recreation, and Cultural Charges	100						0		0
Animal Control Charges	101						0		0
	102						0		0
	103						0		0
Total Charges for Service	104	8,800	0	0	0	0	8,800	497,537	506,337
Section F - Special Assessments	106								0
Section G - Miscellaneous	107								0
Contributions	108						0		0
Deposits and Sales/Fuel Tax Refunds	109						0		0
Sale of Property and Merchandise	110						0		0
Fines	111	1,424					1,424		1,424
Internal Service Charges	112						0		0
	113						0		0
	114						0		0
	115						0		0
	116						0		0
	117						0		0
	118						0		0
	119						0		0
Total Miscellaneous	120	1,424	0	0	0	0	1,424	0	1,424
	120								1,424

REVENUE P5
CITY OF
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,
NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Total All Revenues (Sum of lines 6, 7, 15, 16, 22, 71, 104, 106, and 120)	121 1,907,992	1,090,810	886,220	264,440	14,542	0	4,164,004	500,988	4,664,992
Section H - Other Financing Sources	123								123
Proceeds of capital asset sales	124						0		0 124
Proceeds of long-term debt (Excluding TIF internal borrowing)	125						0		0 125
Proceeds of anticipatory warrants or other short-term debt	126						0		0 126
Regular transfers in and interfund loans	127						0		0 127
Internal TIF loans and transfers in	128			883,703			883,703		883,703 128
	129						0		0 129
	130						0		0 130
Total Other Financing Sources	131	0	0	883,703	0	0	883,703	0	883,703 131
Total Revenues Except for Beginning Balances (Sum of lines 121 and 131)	132	1,907,992	1,090,810	1,148,143	14,542	0	5,047,707	500,988	5,548,695 132
Beginning Fund Balance July 1, 2021	134	1,124,873	2,079,521	29,238	2,978,456		6,271,937	676,356	6,948,293 134
Total Revenues and Other Financing Sources (Sum of lines 132 and 134)	136	3,032,865	3,170,331	1,177,381	2,992,998	0	11,319,644	1,177,344	12,496,988 136

EXPENDITURES P6
CITY OF ROBINS
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2022
NON-GAAP/CASH BASIS

Line	Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
1	Section A - Public Safety										1
2	Police Department/Crime Prevention	226,219						226,219		226,219	2
3	Jail							0		0	3
4	Emergency Management							0		0	4
5	Flood control							0		0	5
6	Fire Department	148,549						148,549		148,549	6
7	Ambulance							0		0	7
8	Building Inspections							0		0	8
9	Miscellaneous Protective Services							0		0	9
10	Animal Control	1,560						1,560		1,560	10
11	Other Public Safety							0		0	11
12								0		0	12
13								0		0	13
14	Total Public Safety	376,328	0		0		0	376,328		376,328	14
15	Section B - Public Works										15
16	Roads, Bridges, Sidewalks	53,779	319,229					373,008		373,008	16
17	Parking Meter and Off-Street							0		0	17
18	Street Lighting		28,746					28,746		28,746	18
19	Traffic Control Safety	1,196						1,196		1,196	19
20	Snow Removal		9,416					9,416		9,416	20
21	Highway Engineering		3,673					3,673		3,673	21
22	Street Cleaning		4,691					4,691		4,691	22
23	Airport (if not an enterprise)							0		0	23
24	Garbage (if not an enterprise)	13,822						13,822		13,822	24
25	Other Public Works							0		0	25
26	D&M Water Main and Kings Way Water Main Loop		147,295					147,295		147,295	26
27	SE Trunk Sewer Upgrade		47,947					47,947		47,947	27
28	Total Public Works	68,797	560,997		0		0	629,794		629,794	28
29	Section C - Health and Social Services										29
30	Welfare Assistance							0		0	30
31	City Hospital							0		0	31
32	Payments to Private Hospitals							0		0	32
33	Health Regulation and Inspections							0		0	33
34	Water, Air, and Mosquito Control							0		0	34
35	Community Mental Health							0		0	35
36	Other Health and Social Services							0		0	36
37								0		0	37
38								0		0	38
39	Total Health and Social Services	0	0		0		0	0		0	39
40	Section D - Culture and Recreation										40
41	Library Services	106,537						106,537		106,537	41
42	Museum, Band, Theater							0		0	42
43	Parks	74,246						74,246		74,246	43
44	Recreation							0		0	44
45	Cemetery							0		0	45
46	Community Center, Zoo, Marina, and Auditorium							0		0	46
47	Other Culture and Recreation	1,876						1,876		1,876	47
48								0		0	48
49								0		0	49
50	Total Culture and Recreation	182,659	0		0		0	182,659		182,659	50

EXPENDITURES P7
 CITY OF
 EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued
 NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (a) through (f) (g)	Proprietary (h)	Grand Total (Sum of col. (g) (i))	Line
Section E - Community and Economic Development	51										51
Community beautification	52							0		0	52
Economic development	53							0		0	53
Housing and urban renewal	54	94,285						94,285		94,285	54
Planning and zoning	55	383						383		383	55
Other community and economic development	56							0		0	56
TIF Rebates	57							0		0	57
Miene Rebate	58			6,612				6,612		6,612	58
Total Community and Economic Development	59	94,668	0	0	6,612	0	0	101,280		101,280	59
Section F - General Government	60										60
Mayor, Council and City Manager	61	12,830						12,830		12,830	61
Clark, Treasurer, Financial Administration	62	266,741						266,741		266,741	62
Elections	63	2,582						2,582		2,582	63
Legal Services and City Attorney	64	48,892						48,892		48,892	64
City Hall and General Buildings	65	21,147						21,147		21,147	65
Tort Liability	66	22,381						22,381		22,381	66
Other General Government	67							0		0	67
	68							0		0	68
	69							0		0	69
Total General Government	70	374,573	0	0	0	0	0	374,573		374,573	70
Section G - Debt Service	71										71
	72				1,152,863			1,152,863		1,152,863	72
	73							0		0	73
Total Debt Service	74	0	0	0	1,152,863	0	0	1,152,863		1,152,863	74
Section H - Regular Capital Projects - Specify	75										75
	76							0		0	76
	77							0		0	77
Subtotal Regular Capital Projects	78	0	0	0	0	0	0	0		0	78
TIF Capital Projects - Specify	79										79
County Home Road with Linn County	80					370,742		370,742		370,742	80
	81							0		0	81
Subtotal TIF Capital Projects	82	0	0	0	0	370,742	0	370,742		370,742	82
Total Capital Projects	83	0	0	0	0	370,742	0	370,742		370,742	83
Total Governmental Activities Expenditures (Sum of lines 14, 28, 39, 50, 59, 70, 74, 83)	84	1,097,025	560,997	0	1,159,475	370,742	0	3,188,239		3,188,239	84
	85										85

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

EXPENDITURES PAGE
 CITY OF
 EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued
 NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section I - Business Type Activities	87										87
Water - Current Operation	88								10,804	10,804	88
Capital Outlay	89								0	0	89
Debt Service	90								0	0	90
Sewer and Sewage Disposal - Current Operation	91								312,162	312,162	91
Capital Outlay	92								41,471	41,471	92
Debt Service	93								0	0	93
Electric - Current Operation	94								0	0	94
Capital Outlay	95								0	0	95
Debt Service	96								0	0	96
Gas Utility - Current Operation	97								0	0	97
Capital Outlay	98								0	0	98
Debt Service	99								0	0	99
Parking - Current Operation	100								0	0	100
Capital Outlay	101								0	0	101
Debt Service	102								0	0	102
Airport - Current Operation	103								0	0	103
Capital Outlay	104								0	0	104
Debt Service	105								0	0	105
Landfill/Garbage - Current operation	106								0	0	106
Capital Outlay	107								0	0	107
Debt Service	108								0	0	108
Hospital - Current Operation	109								0	0	109
Capital Outlay	110								0	0	110
Debt Service	111								0	0	111
Transit - Current Operation	112								0	0	112
Capital Outlay	113								0	0	113
Debt Service	114								0	0	114
Cable TV, Telephone, Internet - Current Operation	115								0	0	115
Capital Outlay	116								0	0	116
Housing Authority - Current Operation	117								0	0	117
Capital Outlay	118								0	0	118
Debt Service	119								0	0	119
Storm Water - Current Operation	120								0	0	120
Capital Outlay	121								0	0	121
Debt Service	122								0	0	122
Other Business Type - Current Operation	123								0	0	123
Capital Outlay	124								0	0	124
Debt Service	125								0	0	125
Internal Service Funds - Specify	126								0	0	126
	127								0	0	127
	128								0	0	128
Total Business Type Activities	129								364,437	364,437	129

EXPENDITURES PAGE 9
 CITY OF ROBINS
 EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2022 -- Continued
 NON-GAAP/CASH BASIS

Line	Item description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (a) through (f) (g)	Proprietary (h)	Grand Total (Sum of col. (g) (i))	Line
130	Subtotal Expenditures (Sum of lines 84 and 129)	1,097,025	560,997	0	1,159,475	370,742	0	3,188,239	364,437	3,552,676	130
131	Section J - Other Financing Uses Including Transfers Out										131
132	Regular transfers out							0		0	132
133	Internal TIF loans/repayments and transfers out			883,703				883,703		883,703	133
134								0		0	134
135	Total Other Financing Uses	0	0	883,703	0	0	0	883,703	0	883,703	135
136	Total Expenditures and Other Financing Uses (Sum of lines 130 and 135)	1,097,025	560,997	883,703	1,159,475	370,742	0	4,071,942	364,437	4,436,379	136
137	Ending fund balance June 30, :										137
138	Governmental:										138
139	Nonspendable							0		0	139
140	Restricted							0		0	140
141	Committed							0		0	141
142	Assigned							0		0	142
143	Unassigned	1,935,840	2,609,334	62,366	17,906	2,622,256		7,247,702		7,247,702	143
144	Total Governmental	1,935,840	2,609,334	62,366	17,906	2,622,256	0	7,247,702		7,247,702	144
145	Proprietary								812,907	812,907	145
146	Total Ending Fund Balance June 30,	1,935,840	2,609,334	62,366	17,906	2,622,256	0	7,247,702	812,907	8,060,609	146
147	Total Requirements (Sum of lines 136 and 147)	3,032,865	3,170,331	946,069	1,177,381	2,992,998	0	11,319,644	1,177,344	12,496,988	147
148											148

OTHER P10 Intergovernmental Expenditures Please report below expenditures made to the State or to other local governments or a reimbursement or cost sharing basis. Include these expenditures in part II. Enter amount.

Purpose	Amount paid to other local governments	
	Purpose	Amount paid to State
Correction	Highways	
Health	All other	
Highways		
Transit Subsidies		
Libraries		
Police protection		
Sewerage		
Sanitation		
All other		

Part IV Wages & Salaries Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.

YOU ARE REQUIRED TO ENTER SALARY DOLLARS IN THE Amount areas FOR SALARIES AND WAGES PAID		Amount
Total Salaries and Wages Paid		490,673

Part V Debt Outstanding, Issued, and Retired
Transit subsidies
A. Long-Term Debt

Purpose	Debt During the Fiscal Year						Interest Paid This Year	
	Line	Debt Outstanding JULY 1, 2021	Issued	Retired	General Obligation	TIF Revenue		Revenue
Water Utility	1.							
Sewer Utility	2.							
Electric Utility	3.							
Gas Utility	4.							
Transit-Bus	5.							
Industrial Revenue	6.							
Mortgage Revenue	7.							
TIF Revenue	8.							
Other Purposes / Miscellaneous	9.	6,090,000	0	1,065,000				
GO	10.				5,025,000			
Parking	11.							
Airport	12.							
Stormwater	13.							
Section 108	14.							
Total Long-Term		6,090,000	0	1,065,000	5,025,000	0	0	0
Total								73,513

B. Short-Term Debt Amount
Outstanding as of July 1, 2021
Outstanding as of JUNE 30, 2022

DEBT LIMITATION FOR GENERAL OBLIGATIONS		Amount
Part VI Actual valuation -- January 1, 2020		417,316,944
	x.0.5 = \$	20,865,847.2

Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30, 2022

Type of asset	Amount			
	Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	All other Funds (d)
Cash and investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.	8,060,609			
Total (e)				8,060,609

If you budget on a NON-GAAP CASH BASIS, the amount in the Total above SHOULD EQUAL the above summed amounts on the sheet All Funds P1: Ending fund balance, column C PLUS the amounts in the shaded Note area.

Owner: City of Robins
265 South Second Street
Robins, IA 52328
Ph: (319) 393-0588
Alt: Email - mike.kortenkamp@cityofrobins.org

Project Name:	South Troy Sanitary Sewer Post Removal
Date Requested:	Saturday, October 22, 2022
Requested By:	Mr.Mike Kortenkamp, City's Representative
Expected Date:	TBD - Work to be Scheduled Upon Authorization
Payment Terms:	Net 30 Days
Prepared By:	Eric S. Fisher, (970) 531-6992

Estimate Notes: This work estimate includes the costs to provide the necessary equipment, labor, and materials to excavate down to the sewer main and pull the tee post out that is driven into the sewer main and then repair the pipe. This price includes dewatering with two inch pumps, if larger pump is needed there will be extra cost. The price does not include frost excavation, rock excavation that cannot be excavated without hammering, erosion control, seeding or sodding, and private unmarked utilities.

Item	Item Description	Quantity	Unit	Unit Cost	Item Total
01	Repair Sewer Main on South Troy Rd	1.00	LS	\$ 5,543.00	\$ 5,543.00
				Total Cost: \$	5,543.00

Prepared By: Eric S. Fisher

Accepted By: _____

Title: Business Development

Title: _____

Date Prepared: 10/25/2022

Date Accepted: _____

RESOLUTION NO. 1122-4

**RESOLUTION APPROVING A RIGHT OF ENTRY AGREEMENT BETWEEN
THE CITY OF ROBINS AND CHICAGO, CENTRAL & PACIFIC RAILROAD COMPANY**

WHEREAS, the City Council of the City of Robins, Linn County, Iowa has reviewed the above mentioned Agreement and finds the same should be approved.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins, Iowa said Agreement is hereby approved by the City and the Mayor Pro-Tem and City Clerk are hereby authorized and directed to execute said Agreement on behalf of the City.

Passed and approved this 7th day of November, 2022.

Roger Overbeck, Mayor Pro-tem

ATTEST:

Lori Pickart, City Clerk/Treasurer

RIGHT OF ENTRY LICENSE AGREEMENT

Chicago, Central & Pacific Railroad Company (hereinafter called Railroad Company) hereby grants pursuant to this Right of Entry License Agreement (hereinafter called License) to **CITY OF ROBINS, 265 S 2ND ST, ROBINS, IA 52328, Telephone 319-393-0588** (hereinafter called the Licensee) license and permission, at the Licensee's sole cost, risk and expense, to enter the Railroad Company's property in the vicinity of **ROBINS, ROBINS, IA, Railroad Milepost 35.6, CEDAR RAPIDS Subdivision, DOT# 307828E** for installation of underdrain and riprap on, over and near Railroad Company's tracks and right-of-way, as generally shown on Location Exhibit, attached hereto and made a part hereof.

This License does not include the right to perform any utility work in the Railroad Company's right of way. Contact Joe Wojcik at 708-332-4739 to obtain a utility permit/maintenance number for any utility work.

Licensee shall pay to Railroad Company upon execution of this License the sum of **\$10.00** for the privileges granted by this License. The aforesaid sum is not refundable in the event Licensee elects not to enter upon Railroad Company's property or in the event Railroad Company elects to terminate this License for any reason whatsoever.

Licensee shall not enter Railroad Company's premises for the purpose as set forth above without having first given Railroad Company's Engineering Manager or their authorized representative at least five (5) working days advance notice of the date Licensee plans to commence the work.

Railroad Company shall have the right, but not the duty, to require Licensee to furnish detailed plans prior to entry upon the premises and to view and inspect any activity or work on or above Railroad Company's property. If in the sole opinion of the authorized representative of Railroad Company any said activity or work is undesirable for any reason, Railroad Company shall have the right to terminate this License at once.

Railroad Company shall have the right, but not the duty, to restrict Licensee's activity on Railroad Company's property in any way that Railroad Company may, in its sole opinion, deem necessary from time to time and shall also have the right, but not the duty, to require Licensee to adopt and take any safety precautions that Railroad Company may, in its sole opinion, deem necessary from time to time. No work shall be performed or equipment located within twenty-five feet (25') of the centerline of the nearest railroad track without the expressed permission of Railroad Company's Engineering Manager or their duly authorized representative and then only when either the track has been removed from service or Railroad Company flag protection is provided.

Railroad Company may, at Licensee's sole cost, risk and expense, furnish whatever protective services it considers necessary, including, but not limited to, flag protection, and inspectors.

Licensee shall at all times conduct its work in accordance with any and all "Special Provisions" which may be appended hereto which, by reference hereto, are hereby made a part hereof.

AS A CONSIDERATION AND AS A CONDITION, WITHOUT WHICH THIS LICENSE WOULD NOT HAVE BEEN GRANTED, LICENSEE AGREES TO INDEMNIFY AND SAVE HARMLESS RAILROAD COMPANY, ITS PARENTS, AFFILIATES, AND THEIR DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS AND TO ASSUME ALL LIABILITY FOR DEATH

OR INJURY TO ANY PERSONS, INCLUDING, BUT NOT LIMITED TO, OFFICERS, EMPLOYEES, AGENTS, PATRONS AND LICENSEES OF THE PARTIES HERETO, AND FOR ALL LOSS, DAMAGE OR INJURY TO ANY PROPERTY, INCLUDING, BUT NOT LIMITED TO, THAT BELONGING TO THE PARTIES HERETO, TOGETHER WITH ALL EXPENSES, ATTORNEYS' FEES AND COSTS INCURRED OR SUSTAINED BY RAILROAD COMPANY, WHETHER IN DEFENSE OF ANY SUCH CLAIMS, DEMANDS, ACTIONS AND CAUSES OF ACTION OR IN THE ENFORCEMENT OF THE INDEMNIFICATION RIGHTS HEREBY CONFERRED, IN ANY MANNER OR DEGREE CAUSED BY, ATTRIBUTABLE TO OR RESULTING FROM THE EXERCISE OF THE RIGHTS HEREIN GRANTED, OR THE FAILURE OF LICENSEE TO CONFORM TO CONDITIONS OF THIS LICENSE, WORK PERFORMED BY RAILROAD COMPANY FOR LICENSEE UNDER THE TERMS OF THIS LICENSE OR THE CONSTRUCTION, MAINTENANCE, REPAIR, RENEWAL, ALTERATION, CHANGE, RELOCATION, EXISTENCE, PRESENCE, USE, OPERATION OR REMOVAL OF ANY STRUCTURE INCIDENT THERETO, OR FROM ANY ACTIVITY CONDUCTED ON OR OCCURRENCE ORIGINATING ON THE AREA COVERED BY THIS LICENSE, REGARDLESS OF ANY NEGLIGENCE OF RAILROAD COMPANY, ITS OFFICERS, EMPLOYEES AND AGENTS. SAID LICENSEE AGREES ALSO TO RELEASE, INDEMNIFY AND SAVE HARMLESS RAILROAD COMPANY, ITS OFFICERS, EMPLOYEES AND AGENTS FROM ALL LIABILITY TO LICENSEE, ITS OFFICERS, EMPLOYEES, AGENTS OR PATRONS, RESULTING FROM RAILROAD OPERATIONS AT OR NEAR THE AREA IN WHICH LICENSE IS TO BE EXERCISED, WHETHER OR NOT THE DEATH, INJURY OR DAMAGE RESULTING THEREFROM MAY BE DUE TO WHOLE OR IN PART TO THE NEGLIGENCE OF RAILROAD COMPANY, ITS OFFICERS, EMPLOYEES OR AGENTS. AT THE ELECTION OF RAILROAD COMPANY, LICENSEE, UPON NOTICE TO THAT EFFECT, SHALL ASSUME OR JOIN IN THE DEFENSE OF ANY CLAIM BASED UPON ALLEGATIONS PURPORTING TO BRING SAID CLAIM WITHIN THE COVERAGE OF THIS SECTION.

Before commencing work and until this License shall be terminated, Licensee shall provide and maintain the following insurance in form and amount with companies satisfactory to and as approved by Railroad Company.

- a. Statutory Workers Compensation and Employer's Liability insurance.
- b. Automobile Liability in an amount not less than \$1,000,000 dollars combined single limit.
- c. Commercial General Liability (occurrence form) in an amount not less than \$5,000,000 dollars per occurrence, with an aggregate limit of not less than \$10,000,000 dollars. The Policy must name Railroad Company and its Parents as additional insured in the following form:

Chicago, Central & Pacific Railroad Company and its Parents
Attn: Nicholas Burwell
17641 S Ashland Avenue
Homewood, IL 60430
319-236-9205 (Office)
nicholas.burwell@cn.ca

If the commercial general liability policy required herein contains any exclusions related to doing business or undertaking construction or demolition on, near, or adjacent to railroad facilities; such exclusion must be removed through issuance of endorsement CG 24 17, or a similar endorsement approved by Railroad Company in its sole discretion prior to the commencement of work hereunder.

- d. In the event the privileges provided herein to Licensee involve any work that could result in the discharge, spillage, disposal, release or escape of any Hazardous Material or petroleum product onto the Railroad Company's property, Licensee shall purchase and maintain in effect at all times during the term of this License a Contractor's Pollution Liability policy in an amount not less than two million dollars (\$2,000,000) combined single limit (and with a deductible not to exceed \$50,000) insuring Railroad against any and all damages, costs, liabilities and expenses resulting from on- or off-site bodily injury (including death to any person), on or off-site loss, damage or destruction of property (including that belonging to the parties hereto), and on-or off-site cleanup costs (including expenses incurred in the investigation, removal, remediation, neutralization, or immobilization of contaminated soils, surface water, groundwater or any other contamination) growing out of or incidental to any discharge, spillage, disposal, release, or escape of any Hazardous Material or petroleum product arising therefrom. For purposes of this Agreement, the term "Hazardous Material" shall include, without limit, any flammable explosives, radioactive materials, hazardous materials, hazardous wastes, hazardous or toxic substances, or related materials defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended (42 U.S.C. §§ 9601, et seq.), the Hazardous Material Transportation Act, as amended (49 U.S.C. §§ 1801, et seq.), the Resource Conservation and Recovery Act, as amended (42 U.S.C. §§ 6901 et seq.), the Toxic Substances Control Act, as amended (15 U.S.C. §§ 2601, et seq.), similar laws or ordinances enacted by any state, county or municipality in which the Property is located, or in the regulations adopted and publications promulgated pursuant to any of the above, as such laws or regulations now exist or may exist in the future.

Licensee is required to advise Railroad Company by thirty (30) day advance written notice when any work to be performed under this License may require Pollution Liability Insurance pursuant to the previous paragraph.

Before commencing work, Licensee shall deliver to Railroad Company a certificate of insurance evidencing the foregoing coverage, and upon request, Licensee shall deliver a certified, true and complete copy of the policy or policies at its sole cost and expense. The policies shall provide for not less than thirty (30) days prior written notice to Railroad Company of cancellation of or any material change in, the policies, and shall contain the waiver of right of subrogation.

It is understood and agreed that the foregoing insurance coverage is not intended to, and shall not, relieve Licensee from or serve to limit Licensee's liability under the indemnity provisions of this License or any applicable agreement.

It is further understood and agreed that, so long as this License shall remain in force or until the Licensee's work is complete and Licensee shall have vacated the Railroad Company's property (whichever shall be later), Railroad Company shall have the right, from time to time, to revise the amount or form of insurance coverage provided as circumstances or changing economic conditions may require. Railroad Company shall give Licensee written notice of any such requested change at least thirty (30) days prior to the date of expiration of the then existing policy or policies; and Licensee agrees to, and shall, thereupon provide Railroad Company with certificates reflecting such revised policy or policies thereof.

If a contractor is to be employed by Licensee, then, before any work is commenced hereunder, Licensee shall establish, to the reasonable satisfaction of Railroad Company, that either (i) the contractor has in place insurance policies covering its own work that comply with

the required insurance coverages, limits and terms applicable to Licensee, or (ii) the contractor is fully covered under Licensee's insurance policies.

Railroad Company's exercise or failure to exercise any rights under this License shall not relieve Licensee of any responsibility under this License, including, but not limited to, the obligation to indemnify Railroad Company as herein provided.

Cost and expense for work performed by Railroad Company, as referred to in this License, shall consist of the actual cost of labor, materials, equipment and other plus Railroad Company's standard additives in effect at the time the work is performed.

This License is revocable at the option and discretion of Railroad Company upon notice to Licensee, and shall not be transferred or assigned. Unless sooner revoked by Railroad Company, extended at request of Licensee and granted by Railroad Company in writing, or relinquished by act of Licensee, this License shall terminate on **Saturday, April 29, 2023**.

Upon termination of this License, Licensee shall remove all of its property, leaving Railroad Company's premises in a neat and safe condition satisfactory to Railroad Company's Engineering Manager or their authorized representative, failing which Railroad Company may remove said materials from its premises at Licensee's sole cost, risk and expense, or at its option, may deem such property as abandoned and henceforth owned by Railroad Company, with no compensation for Licensee whatsoever.

Chicago, Central & Pacific Railroad Company

By: _____

Print Name: Nicholas Burwell

Title: Manager of Public Works

ACCEPTED:

CITY OF ROBINS

By: _____

Print Name: _____

Title: _____

Date: _____

Chicago, Central & Pacific Railroad Company

SPECIAL PROVISIONS

RELATIVE TO FLAGGING AND OTHER PROTECTION OF RAILROAD COMPANY TRAFFIC AND FACILITIES DURING CONSTRUCTION ADJACENT AND ABOVE, ON OR ACROSS, THE PROPERTY OF, OR ON, ABOVE AND BENEATH THE TRACKS OF THE CN

The Licensee shall, before entering upon the property of Railroad Company for performance of any work, secure a fully executed right of entry license from Railroad Company's Engineering Manager or their authorized representative for the occupancy and use of Railroad Company's property. Licensee shall confer with Railroad Company relative to requirements for railroad clearances, operation and general safety regulations.

Prior to any entry onto Railroad Company's property, employees and/or contractor(s) of Licensee doing work shall determine by the guidelines hereinafter provided and by the work to be performed the level of safety training to be required.

All employees and/or contractor(s) of Licensee not hired by Railroad Company that will work on CN property are required to have minimum www.contractororientation.com.

- a. EXCEPTION: Railroad Company has exempted those it classifies as "Delivery Persons" from this training. This will include contractors such as UPS, FedEx, trucking companies, etc. who merely access the property to supply materials or equipment.

All employees and/or contractor(s) of Licensee hired by Railroad Company which will work on Railroad Company property are required to have minimum CN Safety and Security Awareness training, in addition to undergoing a background check. This training and background check must be obtained through the eRailSafe.com website. If not done before, the contractor must contact e-RailSafe at 855-383-7434 to be issued either a vendor number or issued instructions on obtaining a non-railroad contractor vendor number prior to accessing the noted website. Minimum information required of the Licensee and/or their contractor when contacting e-Rail Safe is Name, Address, Telephone, Contact Person for State Projects, DOT Contract Number, and the AAR/DOT Number. This training is good for a period of two years.

- a. EXCEPTION: Railroad Company has exempted those employees of contractors providing paving services at a road crossing under construction or repair from this requirement.
- b. EXCEPTION: Railroad Company has exempted those it classifies as "Delivery Persons" from this training. This will include contractors such as UPS, FedEx, trucking companies, etc. who merely access the property to supply materials or equipment.

All employees and/or contractor(s) of Licensee hired by Railroad Company, whose duties include and who are engaged in the inspection, construction, maintenance, or repair of railroad track, bridges, roadway, signal and communication systems, roadway facilities, or roadway machinery that will work foul of or have the potential to foul a live track are considered Roadway Workers under FRA regulations and CN Policy. They must complete the On-Track Safety Training course approved by Railroad Company and provided by:

R.R. Safety – AMR, LLC
Address: P.O. Box 489
Mercer, WI 54547
Telephone: (920) 517-1677
Email: rrsafetytraining@yahoo.com

This training must be repeated at least once each calendar year.

- a. EXCEPTION: Railroad Company has exempted those employees of contractors providing paving services at a road crossing under construction or repair from this requirement.
- b. EXCEPTION: Railroad Company has exempted those it classifies as "Delivery Persons" from this training. This will include contractors such as UPS, FedEx, trucking companies, etc. who merely access the property to supply materials or equipment.
- c. All the employees and/or contractor(s) of Licensee who will operate on-track machinery or those who will provide protection for other employees and/or contractor(s) of Licensee must also be trained on CN US Operating Rules pertaining to their duties. They must take and pass the required examination. This training is good for a period of two years.
- d. "Potential to foul a live track" is considered, at a minimum, to be working within twenty-five feet of the track; or as otherwise to be determined by CN Design & Construction Department.

The employees, contractor(s), and/or agents of the Licensee and/or its contractor shall qualify for, and make available for inspection to Railroad Company's employees or other authorized personnel at all times while on Railroad Company property, a photo identification issued by www.e-railsafe.com, along with at least one other government-issued form of identification. Licensee and/or their contractor shall bear all costs of compliance with the requirements of this Section. Railroad Company reserves the right to bar any of employees or agents of Licensee and/or their contractor from Railroad Company's property at any time for any reason.

Licensee and/or any contractor engaged on their behalf, shall at all times conduct work in a manner satisfactory to the Engineering Manager of Railroad Company, or their authorized representative, and shall exercise care so as to not damage the property of Railroad Company, or that belonging to any other grantees, licensees, permittees or tenants of Railroad Company, or to interfere with railroad operations.

Engineering Manager of Railroad Company, or their authorized representative, will at all times have jurisdiction over the safety of railroad operations. The decision of the Engineering Manager or their authorized representative as to procedures which may affect the safety of railroad operations shall be final, and Licensee and/or their contractor shall be governed by such decision.

All work shall be conducted in such a manner as will assure the safety of Railroad Company. Railroad Company's authorized representative shall have the right, but not the duty, to require certain procedures to be used or to supervise the work on Railroad Company's property.

Should any damage occur to Railroad Company property as a result of the authorized or unauthorized operations of Licensee and/or their contractor and Railroad Company deems it

necessary to repair such damage or perform any work for the protection of its property or operations, the Licensee and/or their contractor, as the case may be, shall promptly reimburse Railroad Company for the actual cost of such repairs or work. For the purpose of these Special Provisions, actual cost shall be deemed to include the direct cost of any labor, materials, equipment, or contract expense plus Railroad Company's current standard additives in each instance.

If the work requires the construction of a temporary grade crossing across the track(s) of Railroad Company, Licensee and/or their contractor shall make the necessary arrangements and execute Railroad Company's temporary grade crossing agreement for the construction, protection, maintenance, and later removal of such temporary grade crossing. The cost of such temporary grade crossing construction and later removal shall be prepaid to Railroad Company. Additional costs for repairs, maintenance or protection will be paid within thirty (30) days upon receipt of bill(s) therefore.

Licensee and/or their contractor shall at no time cross Railroad Company's property or tracks with vehicles or equipment of any kind or character, except at such temporary grade crossing as may be constructed as outlined herein, or at any existing and open public grade crossing. Operation over such crossing shall be at the direction and method of Railroad Company's Engineering Manager or their authorized representative.

Railroad Company may, at Licensee's and/or their contractor's sole cost, risk and expense, furnish whatever protective services it considers necessary, including, but not limited to, flagger(s), inspector(s), and stand-by personnel. Flagging protection, inspection services, or standby personnel required by Railroad Company for the safety of railroad operations because of work being conducted by Licensee and/or their contractor, or in connection therewith, will be provided by Railroad Company and the cost of Licensee and shall be prepaid to Railroad Company by Licensee and/or their contractor. Flagging protection, inspection services, or standby personnel, necessary or provided in excess of prepayment amounts will be billed at the proper rates and will be promptly paid by overnight delivery.

In the event Railroad Company is unable to furnish protective services at the desired time or on the desired date(s), or if Licensee's prepayment for such services is exhausted and not replenished by Licensee and/or their contractor, Licensee and/or their contractor shall not perform any work on Railroad Company's property until such time and date(s) that appropriate Railroad Company services can be made available and/or appropriate prepayment is received. It is understood that Railroad Company shall not be liable for any delay or increased costs incurred by Licensee and/or their contractor owing to Railroad Company's inability or failure to have appropriate protective services available at the time or on the date requested.

Licensee and/or their contractor shall request and secure flagging protection by written notice to Railroad Company using CN's "Request for Flagging Services" form. This form must be submitted at least ten (10) working days in advance of proposed performance of any work or access to Railroad Company's property.

Flagging protection will be required during any operation involving direct and potential interference with Railroad Company's tracks or traffic. This may include but is not limited to fouling of railroad operating clearances, reasonable proximity of accidental hazard to railroad traffic, work within twenty-five (25) feet horizontally of the nearest centerline of any railroad track, any work over any railroad track, or in any other condition that Railroad Company deems protective services necessary, which may include work on or off Railroad Company's property more than twenty-five (25) feet from the nearest centerline of any railroad track, such as any equipment extension (including but not limited to a crane boom) that will reach or has the potential to reach within twenty-five (25) feet of any track.

Licensee and/or their contractor shall request, prepay, and secure Railroad Company signal facility locates by written notice to Railroad Company along with submission of CN's "Request for Flagging Services" form at least ten (10) working days in advance of proposed performance of any work or access to Railroad Company property. Notice to Railroad Company does not fulfill or satisfy any other notification requirements for utility locates for non-railroad facilities.

Railroad Company may require that prior to digging, trenching, or boring activities on or near Railroad Company property, or beneath any railroad track, an on-site meeting be conducted with Railroad Company's Signal Department representative. No digging, trenching or boring activities shall be conducted in the proximity of any known buried Railroad Company signal cables without Railroad Company's Signal Department representative being present.

The rate of pay for Railroad Company employees will be the prevailing hourly rate for not less than eight (8) hours for the class of labor at regular rates during regularly assigned work hours, and at overtime rates outside of regular hours and in accordance with Labor Agreements or Schedules plus Railroad Company's current standard additives in each instance.

Wage rates are subject to change, at any time, by law or agreement between Railroad Company and employees, and may be retroactive because of negotiations or a ruling by an authorized Governmental Agent. If the wage rates are changed, Licensee and/or their contractor shall pay on the basis of the new rates and/or additives.

No digging, trenching, or boring on Railroad Company property shall be conducted without Railroad Company's written approval of the plans that were furnished to Railroad Company's Engineering Manager at least thirty (30) in advance of the excavation.

The following temporary clearances are the minimum that must be maintained at all times during any operation on or adjacent to Railroad Company property:

- Vertical: 22'-0" (7.00 m) above top of highest rail within 12'-0" (3.81 m) of the centerline of any track
- Horizontal: 12'-0" (3.81 m) from centerline of the nearest track, measured at right angles thereto

If lesser clearances than the above are required for any part of the work, Licensee and/or their contractor shall secure written authorization from Railroad Company's Engineering Manager for such lesser clearances in advance of the start of that portion of the work.

No materials, supplies, or equipment will be stored within twenty-five (25) feet from the centerline of any railroad track, measured at right angles thereto.

Licensee and/or their contractor will be required upon the completion of the work to remove from within the limits of Railroad Company's property all machinery, equipment, surplus materials, false work, rubbish or temporary buildings, and to leave said property in a condition satisfactory to the Engineering Manager of Railroad Company or their authorized representative.

Nothing in these Special Provisions shall be construed to place any responsibility on Railroad Company for the quality or conduct of the work performed by Licensee and/or their contractor hereunder. Any approval given or supervision exercised by Railroad Company hereunder, or failure of Railroad Company to object to any work done, material used, or method of operation shall not be construed to relieve Licensee and/or their contractor of any obligations pursuant hereto or under the License these Special Provisions are appended to.

Accepted: _____

Print Name: _____

Date: _____

CITY OF ROBINS

CN Request for Flagging Services and Cable Location

Project Information:	
Please fill in each cell for processing	
Is this a new project?	
List CN Project # (Example SO# 123456, Network# R1234, PSC-132):	
Contractor's Right of Entry (ROE), License, Permit #:	
Date of Agreement for ROE, License or Permit:	
Termination Date of Agreement for ROE, License or Permit (If Applicable):	
Does the scope of work include underground, piledriving, excavation or other activities which would require a Railroad Cable Locate? Note: railroad cables and fibers are not part of any state utility locate programs. If a contractor shows up on site to perform work that requires a cable locate and it was not requested, the flagger will shut down the project	
Does your project require vehicular traffic to be shifted out of its intended lane against the current of traffic at a railroad grade crossing?	
Railroad Subsidiary (listed on your agreement):	
<p>Licensee and/or their contractor shall request, prepay, and secure Railroad Company signal facility locates by written notice to Railroad Company along with submission of CN's "Request for Flagging Services" form at least, 10 business days in advance of proposed performance of any work or access to Railroad Company property. Notice to Railroad Company does not fulfill or satisfy any other notification requirements for utility locates for non-railroad facilities. <i>You must have an agreement with a CN railroad subsidiary, such as a Right of Entry, Permit, License or Formal Agreement in addition to any necessary flagging before you may enter CN property.</i></p>	
Flagging Protection Schedule:	
Requested Dates for Flagger Protection: Dates requested are subject to Flagging Co. availability and any project needing a cable locate will need 10 days minimum advance notice. This should be considered when requesting dates for flagging.	
Estimated Duration (in days) for Flagger:	
Estimated Work Schedule (example Mon. – Sat.)	
Daily Start Time / End Time (example 0700 to 1700 etc.): (Flagger start and end time may vary based on type of protection required)	
Flagging Protection Location:	
Railroad Mile Post (MP):	
Railroad Subdivision:	
Project's Location (Street location/intersection):	
Project - City / State:	
Project Description (example HDD, Jack and Bore, Encroachment, Underground or Overhead Pipeline / Wireline crossing, etc.):	
Location for flagger to report:	
Field Contact Person(s):	1 st Alternate
Mobile Phone Number(s):	1 st Alternate
Email Address(s):	

CN REQUEST FOR FLAGGING SERVICES AND CABLE LOCATION			
Billing Information:			
Company Name:			
Contact Name:			
E-Mail:			
Billing Address:			
City/State:			
ZIP Code:			
Company Phone:			
Electronic Payment Instructions		Payment Information	
Financial Institution	HARRIS TRUST AND SAVINGS BANK 311 WEST MONROE, CHICAGO, IL	Customer Number (if available)	
Account Name	Grand Trunk Western	CN Contact	
Account	274-733-5	Service Requested (Flagging MP, Request Date)	
US ROUTING (ABA)	071 000 288		
Remittance Details	nfcashmanagement@cn.ca	Prepayment Amount	
Please send payment remittance details and copy of this flagging request to nfcashmanagement@cn.ca			

Before Flagging Service is provided:
CN required online training must be completed before Flagging Protection will be scheduled.
Prepayment must be received before Flagging Protection will be scheduled.
There is an 8-hour minimum per day. The base rate for Flagging Protection is \$1,300 for 10 hours: this includes 2 overtime hours for flagger to set up/take down protection if needed. Additional overtime hour must be prepaid at the rate of \$150.00 per hour. Weekends and Holidays must be prepaid at the overtime rate with a \$1,500.00 / 10 hour minimum. (Rates Effective January 1st, 2021.)
If additional days of flagging protection are required, they must be prepaid in advance.
Any prepayment not used can be refunded.
Railroad Cable Location must be prepaid, the cost is \$350.00 per locate.

This completed form must be sent with a map, confirmation of electronic prepayment, and proof of insurance to US_Flagging@cn.ca

CN Flagging Department
 US Flagging
 T: 248-914-9695
 17641 South Ashland Ave.
 Homewood, IL 60430
US_Flagging@cn.ca

I, _____, agree to pay for flagging and/or cable locate services as requested _____
 Print Name Signature